

CATALOG

for the academic period of
Sep. 1, 2017 – Aug. 31, 2018



California Theological Seminary

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CATALOG
for the academic year of Sep. 1, 2017 – Aug. 31, 2018

THE CALIFORNIA THEOLOGICAL SEMINARY (CTS)

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The California Theological Seminary in compliance with Titles VI and VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972, shall be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, sex, pregnancy, marital status, age, handicap, or veteran's status in any of its policies, practices or procedures.

I. STATEMENT

This publication is certified as true and correct in content and policy as of the date of publication. The California Theological Seminary does reserve the right to make changes of any nature in programs, finances, calendar, or academic schedules whenever these changes are deemed necessary or desirable, including changes in course content, class rescheduling, and the cancellation of scheduled classes or other academic activities. Changes in college work-study and student loan programs or policies are at the discretion of federal and state governments to which the California Theological Seminary.

1) This catalog is updated on an annual basis.

2) This catalog is only available in writing to a prospective student or to the general public when requested.

3) As a prospective student you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

4) This institution or any of its degree programs are not accredited by an accrediting agency recognized by the United States Department of Education. CTS' graduates of degree programs will not be eligible to sit for the applicable licensure exam in California and other states. CTS' degree programs are not recognized for some employment positions, including, but not limited to, positions with the State of California. Students enrolled in the CTS are not eligible for federal financial aid programs.

5) A student enrolled in an unaccredited institution is not eligible for federal financial aid programs.

6) CTS does not have a pending petition in bankruptcy, is not operating as a debtor in possession, and has not filed a petition within the preceding five years nor has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C Sec. 1101 et seq.).

CTS's educational programs are not designed to lead to positions in a profession, occupation, trade, or career field requiring licensure in this state of California.

II. GENERAL INFORMATION

1. INSTITUTIONAL PURPOSE, MISSION AND OBJECTIVES

The California Theological Seminary was established for the purpose of preparing men and women to answer Christ's call to His ministry. The seminary recognizes that the opportunities to continue Christ's work in the world are as diverse as the men and women who answer His call. To meet the educational needs of these men and women, the seminary provides advanced work for those interested in pastoral, missionary, evangelistic, counseling, and chaplaincy ministries, as well as teaching ministries in Bible colleges at home and abroad.

With this in mind, the specific educational objectives of the California Theological Seminary are:

- 1) To provide Christ-centered, biblically-oriented curricula which recognize the Bible as the inerrant and authoritative rule of faith and conduct and which are designed to enrich the learning experiences of students.
- 2) To provide advanced studies within the distinctive Assemblies of God Pentecostal Theology, which recognizes the importance of declaring the whole counsel of God, including proper emphasis on the person and work of the Holy Spirit as revealed in the Word of God.
- 3) To provide a practical professional orientation designed to assist students in acquiring the attitudes and skills which will prepare them for places of leadership and/or for teaching ministries in Bible colleges at home and abroad, with a special emphasis on biblical preaching.
- 4) To provide academic excellence which will encourage students to develop the skills of research and holistic thinking into a lifelong experience.
- 5) To provide a spiritual environment in which the student will have an opportunity to develop the entire person as a servant of God, to increase appreciation for a biblical sense of values, and to appreciate the importance of worshipping God in spirit and in truth.
- 6) To provide a missionary and evangelistic emphasis which will help the student to cultivate a Christ-like spirit of concern for those who do not know Christ, and a spirit of commitment to exert every effort and to use every opportunity and means to bring the lost to Christ.

2. SCHOOL LOCATION AND FACILITIES

The campus of California Theological Seminary, where class sessions will be held, is located at 7651 5th St., City of Buena Park, Orange County, California. The City of Buena Park is located in the central area of Orange County and practically surrounded by two major freeways 5 and 91. This location allows the school to easily get access to neighboring cities and Los Angeles area.

The total building space is 4,325 s.f. of which the land is about 1 acres. Parking area provides 45 spaces including handicap parking.

CTS has well-designed and equipped classrooms, offices, a chapel, a library, a student lounge and student parking. All classrooms are fully equipped with student desks, an instructor's desk, a board.

All classrooms are well lit and provide a sound learning environment. The school library is filled with thousand of volumes on theology, a computer for student research, tables and chairs, periodicals, and a wide variety of research materials.

The location of the CTS in Orange County Mid Cities Area gives it access to a tremendous reservoir of valuable institutional resources. Specifically, within the seven miles of the School campus are located Talbot School of Theology, Biola University and Bethesda Christian University. Students will have access to those libraries with a payment of the annual fee.

III. STUDENT CONDUCT

1. SPECIAL RULES AND REGULATIONS FOR CHRISTIANS

1) School Objectives and the Role of the individual

California Theological Seminary is a private educational institution in the charismatic Christian tradition and has been approved to operate by the Bureau for Private Postsecondary Education. California Theological Seminary offers opportunity for men and women to prepare themselves to serve Christ and their fellow men with competence in the field of their calling. The School proposes to implement these objectives by maintaining an atmosphere conducive to such preparation.

Therefore, it should be understood that the School expects students to assume responsibility to familiarize themselves with the special rules and regulation with regards to the Christian student conduct, and to contribute to the community accordingly, to attend chapel services, to attend churches of their choice, and to refrain from the use of alcoholic beverages, tobacco, narcotics, and from gambling and dancing. It is assumed that students will exercise mature Christian judgment in regard to wearing apparel and entertainment.

It is assumed also that charity toward one another is the only appropriate response for a Christian; that each individual will accept responsibility for every colleague in that he or she will attempt to make the campus rapport one of understanding and grace in all interpersonal relationships. The role of the individual is beyond that of passive conformity; it is that of contributing positively to an atmosphere conducive to learning and the energizing presence of the Spirit of the Lord.

The School reserves the right to withdraw from school or refuse readmission to any student whose general conduct and influence are considered to be out of harmony with the School objectives which are essential to the academic, spiritual, and social welfare of the School.

2) Social Life

The School believes that a co-educational institution provides the most satisfactory atmosphere to educational experience. Conduct at all social gatherings is expected to meet the highest standards of Christian young people. Social activities under the supervision of the Office of Student are planned to give the students a well-rounded social life in keeping with these high standards.

3) Dress

In conformity with the best collegiate Christian standards, all students are expected to dress modestly and in good taste. To accomplish this, extremes in style should be avoided.

4) Engagements and Marriage

The decision to become engaged is a personal one. Because, however, maximum effort should be directed toward the process of learning, students are encouraged to carefully consider their objective before becoming engaged. When a couple makes a decision, it would be advantageous for them to make an appointment for counseling with one of the counselors.

If marriage is contemplated during the school year, it is suggested that students have the ceremony performed during one of the vacation periods.

5) Chapel Attendance

Because California Theological Seminary is a Christian Educational institution it is assumed that all students will attend chapel. Chapel attendance is recorded and students should consult the counselor for details with regard to absences due to illness or work obligations. Excessive chapel absences will be the basis for disciplinary action by the administration.

2. STUDENT RIGHT-GRIEVANCES

Adequate safeguards are instituted to protect the right of students and the School and to ensure that grievances are handled fairly.

The grievance procedure is but one channel solving problems and should not take the place of negotiating in good faith or honest communication.

A grievance is a formal complaint by a student arising out of an alleged action of the School or faculty, administrators or officers of the School, such action being alleged by the student to be unauthorized or unjustified and adversely to affect the status, rights, or privileges of the student, including actions based on race, color, sex, national origin, age, handicap, or veteran status. In order to initiate the grievance process, a student must provide it in writing to the Dean of Academics.

1) The Need for Due Process

"Due Process" is a legal term that is concerned with the protection of rights: the rights of the individual student. Therefore, the School has incorporated due process into its administrative life as a protection of the individual student from errors in judgment by School decision-makers and also a protection of the School from being intemperately pressured from internal or external forces.

2) A Principle of Justice

Due process applies not only to a fair system of procedures but also to the validity of reasons given for decisions that are made within an institution. It is a principle of justice that each individual be protected from arbitrary decisions and from the occasional and unavoidable human weaknesses involved with institutional decision-making. It is also a simple principle of justice that no one be deprived of the exercise of a right without adequate reasons that, when necessary, can be explained in the public forum. On the other hand, it is necessary and just that the reputation of the School be protected on those occasions when allegedly unjust decisions are published in the public forum. This justice for the individual and for the School is the work of due process.

3) Grievance Procedures

When the School has made a decision, the student may request reconsideration and have the matter presented to the committee responsible for Student Affairs. If the committee had already been involved with the original decision, then the matter is submitted to the Faculty Committee.

A. All appeals from the decisions of the committee responsible for Student Affairs shall be made in

writing by the student to the Faculty Committee within three weeks of the date on which the student was notified in writing of the action of the committee responsible for Student Affairs.

B. The Faculty Committee shall appoint, within one week of the written appeal, three or five persons (faculty members or Student Senate Officers) to act as an Appeals Board, a majority of who shall be full-time teaching faculty members. Members on the Appeals Board normally shall not include member of the committee responsible for Student Affairs.

C. The Appeals Board shall hold a hearing and shall report its findings in writing to the Faculty Committee within three weeks of the appointment of the Appeals Board. The hearing will include the student who is making the appeal, the appropriate Director of Program and Chairperson of committee of Student Affairs.

D. If the Appeals Board sustains the position of the committee of Student Affairs, an appeal may be made in writing by the student within two weeks, to the Board of Directors. The Board of Directors will hold a hearing and render a written decision within three weeks of receiving the written appeal from the student, which is final. The hearing will include the student who is making the appeal, the President, the appropriate Director of Program and the Chairperson of the committee of Student Affairs and of the Appeals Board.

E. If the Appeals Board does not sustain the recommendation of the committee for Student Affairs, the reasons shall be submitted in writing to the committee and one week shall be allowed for a response from the committee before the final action is taken by the Appeals Board.

F. It is the responsibility of the appropriate Director of Program to transmit all recommendations and to notify the student of all decision.

4) Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at *2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897, (916) 431-6959 or by fax (916) 263-1897.*

5) A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling *(888) 370-7589* toll-free or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

The CTS does not have a current functioning website. When it is established, the following will be provided:

- A. The school catalog
- B. A School Performance Fact Sheet for each educational program offered by the institution
- C. Student brochures offered by the institution
- D. A link to the bureau's Internet Web Site
- E. The institution's most recent annual report submitted to the bureau

IV. TUITION AND FEES SCHEDULE AND REFUND POLICY

1. SCHEDULE OF STUDENT CHARGES AND STATEMENT ON POLICY FOR CANCELLATION AND

REFUND

Expenses for students are moderate, in line with the CTS' emphasis on a lifestyle rich in spiritual, cultural, social, and intellectual values, rather than materialism. The approximate costs listed in this section reflect estimated minimal expenses. Prices are subject to change at any time. Students who expect to take more units, keep a car, or travel widely, should plan their budgets accordingly.

Financial aid should not be expected. CTS students are not eligible for government aid programs. Private scholarship funds are limited. A deferred payment plan allows payment of tuition in three installments over the semester.

2. TUITION

1) General Tuition

\$ 180 per semester unit credit for Undergraduate course

\$ 200 per semester unit credit for Graduate course

\$ 250 per semester unit credit for Doctoral course

\$ 50 per unit audit

Undergraduate students taking 12 or more units, and graduate students taking 9 or more units, for credit during one term may audit one course without charge, on a space-available basis, with the instructor's consent.

2) Spouse Tuition

If a student takes courses at \$ 180 (\$200 for Graduate course) per unit, his/her spouse may audit without charge, or take for credit at 30% of the full credit rate, any courses up to the number of units taken by the student from September through the following August. The courses need not be the same nor during the same term.

3) Refund Policy

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

After the cancellation period, the institution provides a pro rate refund of all funds paid for tuition charges to students who have completed 60 percent or less of the period of attendance. Once more than 60 percent of the enrollment period in the entire course has incurred (including absences), there will be no refund to the student.

Application & Registration Fees are non refundable items. Books issued and received by the student would not be returnable. Once received by the student it will belong to the student and will represent a liability to the student.

If you cancel the agreement the school will refund any money that you paid, less any deduction for registration fee and other fees. If you withdraw from school after the cancellation period, the refund policy described above will apply. If the amount that you have paid is more than the amount that you owe for the time you attended, then a refund will be made within 45 days of the official withdrawal date. See refunds section below. If the amount that you owe is more than the amount that you have already paid, then you will have to arrange with the institution to pay that balance. Official withdrawal date is on student's notification or school's determination.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has

received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

4) Determination of Withdrawal from School

The withdrawal date shall be the last date of recorded attendance.

The student would be determined to have withdrawn from school on the earliest of:	The date you notify the Registrar of your intent to withdraw. Only the Registrar would be authorized to accept a notification of your intent to withdraw.
	The date the school terminates your enrollment due to academic failure or for violation of its rules and policies stated in the catalog.
	The date you fail to attend classes for a two-week period and fail to inform the school that you are not withdrawing.
	If you are absent for two consecutive weeks and are not on an approved leave of absence, you have indicated that you were not withdrawing.
	The date you failed to return as scheduled from an approved leave of absence. The Withdrawal date shall be the last date of recorded attendance. The date of the determination of withdrawal will be the scheduled date of return from leave of absence.

3. MISCELLANEOUS FEES

- \$ 50 Charge-application for admission: degree students
- \$ 50 Charge-application for admission: auditors, visiting students
- \$ 20 Charge-readmission fee
- \$100 registration fee per two quarters
- \$ 10 deferred payment plan
- \$ 5 registration change: add/drop, credit/audit, withdrawal
- \$ 15 late registration
- \$ 25 late payment charge, per payment
- \$ 500 graduation application: degrees
- \$ 30 Assessment fees for transfer of credits
- \$ 20 Transcript first Copy Fee
- \$ 5 each additional transcript copy fee

4. STUDY ABROAD PROGRAMS

Expenses for Study Abroad Programs vary. Typically, a comprehensive fee is charge for group programs, covering travel, tuition and fees, room and board, books, and incidental expenses.

5. HOUSING

The CTS does not have dormitory facilities under its control. The CTS has no responsibility to find or assist students in finding housing. Housing in the local area, however, is generally quite affordable and readily accessible. Students are encouraged to find housing in the vicinity of their field ministry assignment.

Assistance in locating off-campus housing is provided by student service center. The office maintains files that contain names, addresses, telephone numbers, rental prices, and other pertinent information about privately owned living accommodations. Listings include rooms with or without board, work in exchange for room and board, furnished and unfurnished apartments and houses, and opportunities to share. Service is limited to maintenance of lists; no rating or inspection service is provided and the CTS does not arbitrate negotiations between householders and prospective tenants. An estimation of the approximate range of cost for the housing is \$1200 through \$1,500 for 1 or 2 bed room apartments.

An Estimated Total Charge for the Entire Program

Tuition Table	B.A. in Religion	M.A. in Christian Counseling	M.Div.	Doctor of Ministry
Tuition	\$ 22,680	\$ 14,400	\$ 24,000	\$ 24,000
Registration Fee	\$ 800	\$ 400	\$ 600	\$ 1,000
Books and Supplies	\$ 1,800	\$ 1,400	\$ 1,800	\$ 1,400
Total Tuition Cost	\$ 25,280	\$ 16,200	\$ 26,400	\$ 26,400
Number of Units	126	72	120	96
Cost Per Unit	\$ 180	\$ 200	\$ 200	\$ 250

V. SCHOLASTIC INFORMATION

1. ADMISSION STANDARDS

1) GENERAL QUALIFICATIONS & PROCEDURES

A. Standards of California Theological Seminary (CTS)

Admission to California Theological Seminary is open to students whose goals are in accord with the School's purpose, who are willing to abide by the School's policies, whose educational objectives may be met by the School's programs, who are seriously committed to academic excellence, who show promise of success in their pursuit of an education, and who are self-reliant, flexible, and willing to sacrifice in breaking new ground in spiritual service appropriate to today's complex world.

In keeping with CTS' purpose and focus, admission to School programs normally is granted to applicants from the Protestant evangelical constituency.

As a community committed to service, CTS seeks to maintain a campus environment that is conducive to a cooperative lifestyle based on sound ethical values. Students and staff are expected to abide by School policies that enhance community life, and to act with consideration for others, maintaining a high standard of moral conduct. Individuals are encouraged to develop their own private lifestyle based on these principles.

In facilities, grounds and activities CTS policies prohibit the use of violence, firearms (security personnel excepted), non-prescribed drugs, tobacco, and alcoholic beverages.

B. Non-Discrimination

California Theological Seminary does not discriminate on the basis of gender, marital status, race, color, or ethnic and national origin.

C. Academic Qualifications

Academic Qualifications for different programs vary, as indicated in each section. Applicants must have been in good standing at the last institution attended; exceptions require approval by the Admissions Committee.

D. Procedures

The Admissions committee screens applications for admission. CTS reserves the right to limit the number of admission to specific programs each year. Students admitted to degree who demonstrate satisfactory progress will be eligible to proceed in their selected programs.

Application and reference Forms are available from the Office of Admissions. The application for admission should be filed with the Director of Admissions at least one month prior to the start of the term in which the student wishes to enroll. Some programs at the graduate level have earlier deadlines. Students may be admitted for any term, but should be aware that certain programs include some courses that are prerequisites for other courses.

CTS does not offer the award of credit for prior experiential learning or ability to benefit.

2) DEGREE PROGRAM OF BACHELOR OF ARTS IN RELIGION (B.A in Religion)

A. Qualifications

Admissions to the baccalaureate degree program in Religion normally is granted to applicants who meet the School's General Qualifications & Procedures; who have a high school diploma with at least a 2.00 (C) grade point average (GPA) or have equivalent academic preparation, as determined by CTS; who have attained at least 2.00 GPA in any university and other post-secondary studies attempted; and who show promise of success in the pursuit of the B.A. degree.

B. Procedures

Applicants should submit the following documents to the Director of Admission, using the forms provided by CTS: undergraduate application form and fee, confession of faith, and examination results if required.

Applicants should arrange to have sent, directly from the preparer or the institution, to the Director of Admission: three CTS recommendation forms, and official transcripts from the high school of graduation (or evidence of high school equivalency, such as GED results) and from each college, university, and other educational institution attended since high school.

3) DEGREE PROGRAM OF MASTER OF DIVINITY (M. Div.)

A. Qualifications

Admission to graduate degree programs for the M.Div is granted to those who meet the School's General Qualifications & Procedures and whose records indicate their ability to pursue advanced study and research. Admission normally requires a bachelor's or master's degree from a regionally accredited liberal arts institution or seminaries.

B. Procedures

Applicants should submit the following documents to the Director of Admission, using the forms provided by CTS; the graduate application form and fee, and confession of faith.

All applicants should arrange to have sent, directly from the preparer or the institution, to the Director of

Admission: three CTS recommendation forms, and official transcripts from each college, university, and other educational institution attended since high school.

4) DEGREE PROGRAM OF MASTER OF ARTS IN CHRISTIAN COUNSELING (M.A in Christian Counseling)

A. Qualifications

Admission to graduate degree programs for the M.A in Christian Counseling is granted to those who meet the School's General Qualifications & Procedures and whose records indicate their ability to pursue advanced study and research. Admission normally requires a bachelor's or master's degree from a regionally accredited liberal arts institution or seminaries.

B. Procedures

Applicants should submit the following documents to the Director of Admission, using the forms provided by CTS; the graduate application form and fee, and confession of faith.

All applicants should arrange to have sent, directly from the preparer or the institution, to the Director of Admission: three CTS recommendation forms, and official transcripts from each college, university, and other educational institution attended since high school.

5) DEGREE PROGRAM OF DOCTOR OF MINISTRY (D.Min)

A. Qualifications

Admission to graduate degree programs for the D.Min is granted to those who meet the School's General Qualifications & Procedures and whose records indicate their ability to pursue advanced study and research. The minimum requirement for the D.Min program is a master's degree.

B. Procedures

Applicants should submit the following documents to the Director of Admission, using the forms provided by CTS; the doctoral application form and fee, and confession of faith. All applicants should arrange to have sent, directly from the preparer or the institution, to the Director of Admission: three CTS recommendation forms, and official transcripts from each college, university, and other educational institution attended since high school.

Applicants for the D.Min Program should submit an autobiographical essay. In the essay, applicants should include pertinent personal background information (a prepared resume may be attached for this purpose) describing the most recent schooling, professional work, current reading, plans for the future, overall learning objectives, and reasons for applying to the CTS doctoral program.

Applicants for the D.Min Program should have substantial background in their Specialization and be able to demonstrate clearly their ability to undertake doctoral level studies and research, and the capacity for disciplined, self-directed study.

6) CONDITIONAL ADMISSION

Applicant who meet most of the requirements for admission and who, in the opinion of the Admissions Committee, may be able to meet specified conditions, may be granted conditional admission to a School program. Upon fulfilling the conditions within the designated time, the student's admission will no longer be conditional.

Those applying for graduate programs during their final year of undergraduate studies typically are

admitted conditional upon completion of their baccalaureate degree.

Applicants whose admission record is not complete may sometimes be permitted to enter as Visiting Students while they are completing the admission process. In such cases, course grade records and transcripts will not be released, and registration for studies beyond the initial term will be delayed, until the required records have been received.

7) ADMISSION ON PROBATION

Applicants whose previous academic work was below the required GPA for their program, or who were not in good standing at the last educational institution attended, may be admitted on probation, upon recommendation of the Admissions Committee, and approval by the Dean of Academic Affairs. They are subject to regulations applying to CTS students on probation.

8) READMISSION

Applicants for studies on the CTS who do not register for the term for which they have been admitted must reapply for admission if they wish to enter at a later date. Students who begin studies and then discontinue them for a full calendar year without an approved Leave of Absence must apply for readmission.

Admission and program requirements existing at the time of reapplication must be met and relevant fees paid.

Students returning after an approved Leave of Absence may be required to update their application records before registering for courses. They remain under the same category as before.

9) VISITING STUDENTS

Admission as a Visiting Student, to take one or more courses for credit during one quarter, may be granted to applicants who meets the School-wide admission qualifications and who have at least (a) a high school diploma, or equivalent academic preparation as determined by CTS, for undergraduate courses; (b) a bachelor's or master's degree from a regionally accredited liberal arts institution or seminaries for M.Div and M.A courses; or (c) M.Div or M.A degree from a regionally accredited liberal arts institution or seminaries for D.Min courses.

10) AUDITORS

Students may register for courses on an audit rather than credit basis. Auditors often desire to gain knowledge in a subject without being required to attend all class sessions or to complete the assignments expected of credit students.

Admission as an Auditor, to attend one or more courses without receiving credit, may be granted to applicants who meet the School-wide admission qualifications.

Qualified applicants may be admitted upon submission of short application forms. No transcript is required.

Auditors may take one term of studies, on a space-available basis, upon approval of the class instructors. Instructors will inform auditors of any requirements (attendance, class participation, exams, or other assignments) that apply to them. Auditors desiring to continue beyond one term must obtain approval from the Director of Admission and Records.

Audited classes are not recorded on student record (transcripts). Auditors may, however, request from the Registrar verification of having audited a class. The verification is issued only if the instructor confirms that the requirements for auditors have been met. Hence, those desiring such a statement should inform the instructor early in the term.

Admission as an Auditor does not guarantee admission to take courses for credit. Those desiring to change their status must complete the application procedure for admission to the program of their choice.

11) LANGUAGE

Educational instruction at CTS is provided either in English or in Korean. In order to take classes in English, if your first language is not English, or if your previous education has been conducted in another language, you will be required to demonstrate proficiency in English by fulfilling minimum TOEFL score of 500 for paper-based test for undergraduate programs and 550 for graduate programs. CTS does not offer ESL instruction. To take Korean instruction, if your first language is not Korean, or if your previous education has been conducted in non-Korean language, you will be required to evidence a level "4S" of advanced professional proficiency in Korean language, tested by Foreign Service Institute (FSI) Language Proficiency Ratings.

12) RETENTION OF STUDENT RECORDS

California Theological Seminary maintains a file, including records of the name, address, e-mail address, and telephone number, for each student who enrolls in the Seminary whether or not the student completes the educational service. The Seminary maintains, for each student granted a degree or certificate by that institution, permanent records of all of the following (transcripts): (1) the degree granted and the date on which that degree or certificate was granted. (2) the courses and units on which the degree was based. (3) the grades earned by the student in each of those courses.

The file shall contain all of the following pertinent student records and these records be maintained for a period of 5 years from the student's date of completion or withdrawal:

(1) Written records and transcripts of any formal education or training, testing, or experience that are relevant to the student's qualifications for admission to the Seminary or the Seminary's award of credit or acceptance of transfer credits including the following:

(A) Verification of high school completion or equivalency or other documentation establishing the student's ability to do college level work, such as successful completion of an ability-to-benefit test;
(B) Records documenting units of credit earned at other institutions that have been accepted and applied by the Seminary as transfer credits toward the student's completion of an educational program;
(C) Grades or findings from any examination of academic ability or educational achievement used for admission or college placement purposes;
(D) All of the documents evidencing a student's prior experiential learning upon which the Seminary and the faculty base the award of any credit;

(2) Personal information regarding a student's age, gender, and ethnicity if that information has been voluntarily supplied by the student;

(3) Copies of all documents signed by the student, including contracts, instruments of indebtedness, and documents relating to financial aid.

(4) Records of the dates of enrollment and, if applicable, withdrawal from the Seminary, leaves of absence, and graduation.

(5) A transcript showing all of the following:

i) The classes and courses or other educational services that were completed, or were attempted but not completed, and the dates of completion or withdrawal.

- ii) The final grades or evaluation given to the student.
- iii) Credit based on any examination of academic ability or educational achievement used for admission or college placement purposes.
- iv) Degrees and diplomas awarded to the student.

(6) The dissertations, thesis, and other student projects submitted by graduate students.

(7) A copy of documents relating to student financial aid that is required to be maintained by law or by a loan guarantee agency.

(8) A document showing the total amount of money received from or on behalf of the student and the date or dates on which the money was received.

(9) A document specifying the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent.

(10) Copies of any official advisory notices or warnings regarding the student's progress.

(11) Complaints received from the student.

2. RESIDENCY REQUIREMENTS

1) The California Theological Seminary does not accept any life experiences and other non-instructional experience in evaluating the credits.

2) Units to be completed in residency.

A. BACHELOR OF ARTS IN RELIGION (B.A in Religion)

A minimum of 32 quarter units (among them, 22 quarter units of upper division in the Major Foundational Studies, Specialization Studies and Concentration), must be taken through the California Theological Seminary.

B. MASTER OF DIVINITY PROGRAM (M.Div)

A minimum of 36 quarter units must be taken through the California Theological Seminary.

C. MASTER OF ARTS IN CHRISTIAN COUNSELING (M.A in Christian Counseling)

A minimum of 24 quarter units must be taken through the California Theological Seminary.

D. D.Min PROGRAM

A minimum of 32 quarter units must be taken through the California Theological Seminary.

3. TRANSFER CREDITS

1) GENERAL PROVISION

A. NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at California Theological Seminary is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending California Theological Seminary to determine if your degree will transfer.

This institution has not entered into an articulation or transfer agreement with any other college or university.

B. CREDIT FOR LIFE AND EXPERIENCE

Credit for life and experience is not granted at the CTS.

C. GRADE POINTS OF TRANSFER CREDITS

Transfer credits accepted from other institutions are assigned grade points according to CTS' grading system, as far as possible, when determining the cumulative grade point average (GPA) for graduation. Transfer credit is granted for appropriate courses having a passing grade: Credit or Pass; B or higher for graduate student; and C or higher for undergraduates.

D. PROVISIONAL CREDIT

Provisional credit may be granted for appropriate courses taken ten or more years ago or courses on evaluation if necessary. The student will be granted regular transfer credit for such work after admission to CTS and completion of 15 quarter units with at least a 2.00 GPA for undergraduate or 14 quarter units with at least a 3.00 GPA for graduate students or successful passage of Examination for Full Credits.

E. LIMIT OF TOTAL CREDITS THROUGH OFF-CAMPUS ARRANGEMENT AND TRANSFER

The total credits through "off-campus" arrangement and transfer cannot exceed the total of transfer credits without changing the limit of total transfer credits. In any case, the rule regarding Units to be completed in residency should be observed.

2) MAXIMUM CREDITS IN TRANSFER FROM ANOTHER INSTITUTION

A. B.A IN RELIGION PROGRAM

A maximum of 75 percent of the units or credit (93 units out of 126 units) may be applied toward the award of a bachelor's degree from the institutions approved by the Council. Transfer credits may be applied toward General Education and General Electives requirements for the B.A. in Religion degree. Of the 126 quarter units required for the degree, 40 units of General Education and 32 units in general electives (total 72 semester units) may be transfer credits. Additionally, total for all lower division courses must have a 2.0 grade point average (4.0 scale).

Those students already possessing 60 quarter units or more of earned college level work with the General Education and general elective requirements completed will be admitted into the bachelor degree with a junior standing.

Students desiring to transfer earned units which apply to Major Foundational Studies, Specialization Studies or Concentration Studies requirements must have earned credits from other schools which are theologically Christian and Evangelical. Additionally, each course transferred must directly correspond to a course in the CTS curriculum, and have a grade of "C" or better.

A maximum of 30 quarter units of these courses are transferable, and the remaining 22 units of upper division in the Major Foundational Studies, Specialization Studies and Concentration, must be taken through the California Theological Seminary.

B. MASTER OF DIVINITY PROGRAM (M.DIV.)

Student who has earned academic credit on the postgraduate level from an accredited or approved college or Seminary may transfer a maximum of 36 q.u. into the M.Div. program. Transfer of such units depends upon their applicability to the program requirements and a passing grade of at least a "B".

C. MASTER OF ARTS IN CHRISTIAN COUNSELING PROGRAM

Student who has earned academic credit on the postgraduate level from an accredited or approved college or Seminary may transfer a maximum of 24 q.u. into the M.A in Christian Counseling program. Transfer of such units depends upon their applicability to the program requirements and a passing grade of at least a "B".

D. DOCTOR OF MINISTRY PROGRAM (D.MIN.)

Student who has earned academic credit above B.A degree from an accredited or approved college or Seminary may transfer a maximum of 32 q.u. into the D.Min program. Transfer of such units depends upon their applicability to the program requirements and a passing grade of at least a "B".

VI. SCHOLASTIC REGULATIONS AND GRADUATION REQUIREMENTS

1. INTRODUCTION WEEK AND TESTING

New degree students are required to attend Introduction Week at the start of each quarter. Students will participate in: orientation to the School and related voluntary organization; required testing if necessary; and academic advising prior to registration.

2. REGISTRATION

1) REGISTRATION FOR STUDIES

Admission to the School and academic advisement are required prior to registration for courses. Registration periods are scheduled prior to the first day of classes of each quarter and short session. Students should see the Class Schedule for dates and details. A late registration fee is imposed after Registration Day. Late registration is permitted during the first two weeks of the quarter and during the first few class meetings of short sessions, with the instructor's consent. Exceptions to

the registration dates require prior approval by the Registrar and are rare.

2) REGISTRATION CHANGES

Courses may be added, and registration changed from audit to credit, through the second week of the quarter, with the instructor's consent. Courses may be dropped, or registration changed from credit to audit, through the fourth week of the quarter. Short courses have earlier add/drop dates, depending on their duration. If mail delivery causes excessive delays in communications, a longer period may be permitted, upon petition.

Students needing to discontinue studies should complete the withdrawal form available for the Registrar. Students are required to pay all tuition and fees due, even if they drop courses or withdraw prior to full payment. The amount due is determined by the drop or withdrawal date and is based on the Tuition Refund Schedule.

3) INCOMPLETE STUDIES

Students who, due to unforeseen circumstances, are unable to finish course requirements by the end of the term (or by the original time period specified for studies on different schedules) may petition to receive an Incomplete (I) grade.

Incomplete grade request forms are available from the Registrar's Office. If approved, the student will have a specified period of time in which to complete the coursework. An additional extension of time may be granted in certain instances, upon approval of the student's petition.

Incomplete studies must be finished by the end of the full quarter following the issuance of the incomplete grade. If the coursework is not completed, a grade of No Credit (NC) or Failure (F) will be recorded.

4) REGISTRAR'S REPORTS

Registrar's Reports are required of (1) CTS students registering only for the master's thesis or project or the doctoral dissertation, and (2) those registering for studies through other educational institutions, whether or not also taking studies through CTS that term. Report forms for each purpose are available from the Registrar's Office. The student also must request the other institution to send an official transcript of studies to the CTS Registrar upon completion of the work.

Registrar's Reports are followed:

A. Registrar's Enrollment Notification Form

CTS students taking courses at other institutions must submit a Registrar's Enrollment Notification Form that outlines the studies in progress each term. This Notification ensures continuation of active status for those not currently enrolled at classes on CTS, and provides concurrent enrollment information for those studying at more than one institution.

B. Registrar's Six-Month Progress Report

M.A., M.Div and D.Min learners not enrolling at classes on CTS, and those working solely on their thesis, project, or dissertation, must submit a Registrar's Six-Month Progress Report twice a year, unless on an approved Leave of Absence. The Report notifies the School of work to be undertaken in the following six months. If these Reports are not received, the learner will be considered withdrawn from the program.

3. UNIVERSITY STUDIES

1) COURSE NUMBERING

All courses are offered in the traditional quarter system.

- 001-099 Remedial courses not on college level
- 100-299 Lower Division Undergraduate courses designed for general education, freshmen and sophomores, but open to all students. A few have specific prerequisites.
- 300-399 Upper Division Undergraduate courses designed for juniors and seniors. All have a prerequisite of sophomore standing or above.
- 400-499 Specialized Upper Division. These courses have content common to both undergraduate and graduate courses.
- 500-699 Graduate courses. All have a prerequisite of graduate standing.
- 700-899 Doctoral level studies. Open only to doctoral students who have been advanced to candidacy. Consent of instructor is required.

Undergraduate students may enroll in undergraduate courses for which they have met the prerequisites. Graduate students may enroll in undergraduate courses, but should note that (a) lower division courses cannot be applied toward graduate degree programs, and (b) the number of upper division units which may be applied toward these degree programs is limited.

2) COURSE UNITS

Undergraduate courses of study normally are for 2 to 4 quarter units of credit, meeting 2 or 4 hours per week for a quarter of from 10 weeks. The average student should expect to spend two hours of study outside of class for every hour in class.

Graduate studies normally are for 3 or 4 quarter units of credit. They typically require three or more hours of study for each hour in class.

3) ACADEMIC ADVISING

Students are required to seek School's academic advisement each term and to maintain satisfactory progress toward their degree program. Those who fail to do so will be considered to have withdrawn from their program and must apply for readmission if they desire to resume studies later.

4) CAMPUS PRIVILEGES AND REGULATIONS

Those admitted to an CTS program are fully considered CTS students. All have the right to participate in campus events, to live in CTS residence halls (subject to space available), and to use campus resources and facilities. All must abide by School regulations and pay appropriate fees if participating in campus life.

5) CLASS ATTENDANCE

Students enrolled in CTS are expected to attend all class session regularly and punctually and attend at a minimum 80% of the time allotted for class. Those who must be absent should consult the instructor, ahead of time if possible, regarding work missed. Those who do not attend the first week of class may be dropped from the roll by the instructor unless prior permission to be absent had been obtained. Students are responsible to officially drop the course by filing a change of

schedule form.

6) CLASS LEVEL

Undergraduate students are classified on the basis of quarter units completed, as follows:

- 0-29 units Freshman
- 30-59 units Sophomore
- 60-89 units Junior
- 90+ units Senior

7) STUDENT STUDY LOAD

Undergraduate Students

The minimum study load for undergraduate full-time status on campus is 9 units during Fall, Winter and Spring quarters (27 units for the academic year). To complete the B.A. program within four years, the typical study load is 31-32 units per calendar year, or 9-12 units per quarter and 4 units during Summer Sessions.

Registration for more than 16 units during any one quarter, or more than the equivalent of 2 units per week during short terms and summer session, requires permission from the Dean of Academic Affairs.

Graduate Students

The minimum study load for graduate full-time status on campus is either 8 units during Fall, Winter and Spring quarter (24 units for the academic year), or enrollment for the thesis.

Registration for more than 16 units during any one quarter, or more than the equivalent of 2 unit per week during short terms and summer session, requires permission from the Dean of Academic Affairs.

8) ACADEMIC PROGRESS

Undergraduate students are expected to make satisfactory progress toward meeting the B.A degree requirements. Satisfactory progress requires completion of at least 20 quarter units each calendar year with a 2.00 (C) or better grade point average, including at least 12 units of General Education until these are met. Graduate students are expected to progress with a 3.0 GPA each calendar year. A part-time student may meet the 15 units annually by taking 5 units in Fall, Winter, and Spring quarters, and 2-4 units in short Summer sessions, or by other combinations of full- and part-time studies. Students who are unable to meet these minimal expectations may be evaluated for graduation requirements under a later catalog than the one in effect when they entered, if the program has changed. Exceptions may be approved under special circumstances.

9) CONTINUOUS ENROLLMENT

To maintain continuous enrollment, students must take at least one course each calendar year toward their program of studies, unless a Leave of Absence has been granted.

Learners enrolled in thesis, project, dissertation, or other types of extended studies and research need not register for other studies while their work is in progress, but must maintain close contact with their advisor and submit a Registrar's Six-Month Progress regularly. During this time they are considered as having continuous enrollment.

Students who do not maintain continuous enrollment, and who have not been granted a Leave of

Absence, must submit an application for readmission and pay the required fee when they wish to enroll for further studies. They must meet the admission and program requirement in effect at the time of their readmission. Exceptions are sometimes granted, upon petition.

10) LEAVE OF ABSENCE

Students who need to be away from studies for more than two quarters, and who expect to resume working toward their degree or certificate program thereafter, may apply for a Leave of Absence to guarantee their right to readmission. Leaves usually are granted for medical and educational reasons, and are limited to one year. Renewal for a second consecutive year is not common. Normally, the maximum cumulative time allowed on Leave is two years during a B.A.'s program and three years during a master's and doctoral program. Exceptions are rare and require approval by the Dean of Academic Affairs.

11) ADVANCEMENT TO CANDIDACY IN MASTER'S AND DOCTORAL DEGREE PROGRAM

Eligibility

Advancement to Candidacy is required of learners in master's or doctoral degree programs before they start research toward the thesis, major project, or dissertation. It is the learner's responsibility to apply for candidacy. The date of graduation may be delayed for those who fail to complete this step prior to the term of their anticipated graduation.

To be eligible for candidacy at the master's level, learners must have successfully completed all studies designated in their Programs of Studies and have passed the master's pre-research or comprehensive examination, if applicable.

To be eligible for candidacy at the doctoral level, learners must have successfully completed all studies designated in their Program of Studies and have passed the doctoral qualifying examination.

Application Procedure

The "Application for Advancement to Candidacy" form may be obtained from the Registrar's Office. When this application has received all necessary signatures and has been filed with the Registrar, it will constitute the Advancement to Candidacy. Notification of candidacy status will be issued by the Registrar.

12) TIME LIMITS FOR COMPLETING ACADEMIC PROGRAMS

There are no set time limits for completion of the B.A. degree program, but students are expected to make adequate progress toward their degree, as indicated Academic Progress.

All requirements for the M.Div degree must be completed within four years of the date of registration for the first course counted toward the degree after admission to CTS.

All requirements for the M.A degree must be completed within three years of the date of registration for the first course counted toward the degree after admission to CTS.

All requirements for the D.Min degree must be completed within five years of the date of registration for the first course counted toward the degree after admission to CTS, normally after completion of prerequisite preparation.

An extension of these deadlines may be granted on petition under certain circumstances.

4. GRADING POLICY

1) SYMBOLS FOR GRADES

Grading Criteria

The following four-point scale is used by the CTS:

GRADE POINTS	LETTER GRADE
4.0	A +
3.7	A
3.3	A-
3.0	B +
2.7	B
2.3	B-
2.0	C +
1.7	C
1.3	C-
1.0	D +
0.7	D
0.3	D-
0.0	F

All "plus" or "minus" letter grades are averaged into the student's g.p.a (Grade Point Average).

LETTER GRADE	VALUE DESCRIPTION
A	Work of highest quality in all areas; virtually flawless mastery of facts and concepts; creative; able to evaluate data and trends.
B	Adequate mastery of facts, concepts, creativity, and analysis, but with some flaws and room for improvement.
C	Sufficient grasp of facts and general competence for ministry
D	Insufficient grasp of facts and competence for ministry. Student must demonstrate improvement or will not be allowed to continue.
F	No credits; failure to achieve minimal quality or production of work.
Cr	Credit, undergraduate work: good-fair (C- minimum) Credit, graduate and doctorate work: very good (B- minimum)
NC	No Credit: unacceptable work, not a passing grade
P	Pass: thesis/project, dissertation, challenge (at least C- for undergraduate, B- for graduate work)

2) OTHER SYMBOLS

I - Incomplete

I is assigned by the instructor when the student has done most of the required work, but is unable to complete certain items during the normal time period for the course, usually for personal reasons beyond the student's control, such as unanticipated medical problems. The student must submit an Incomplete Grade Request. I does not add earned units and does not affect GPA.

The instructor enters a new course grade when all requirements are met: the I remains on the student's record, but the cumulative GPA is recalculated to reflect the final course grade. If a new grade is not submitted by the instructor, an `NC' or `F' is entered by the Registrar at the end of the following quarter.

IP - In Progress

IP is used for courses that normally extend beyond one academic term, such as long-term research. It

indicates that work is in progress, but that additional work is required before a final grade is assigned. IP does not add earned units and does not affect GPA.

The instructor enters a new course grade when all requirements are met: the IP remains on the record, but the cumulative GPA is recalculated to reflect the final course grade. If a new grade is not submitted by the instructor, an `NC' or `F' is entered by the Registrar at the end of the following quarter. IP is also used for the master's thesis or project. A Pass(P) is entered upon completion of the work. If the work is not completed, no change of grade is entered but the learner's program is recorded as terminated.

RD - Report Delayed

RD is used by the Registrar when a delay in reporting the grade is due to administrative circumstances not caused by student actions. RD does not add earned units and does not affect GPA. When available, the earned grade replaces the RD and the term's GPA is recalculated.

W - Withdrawal

W is used only for emergency withdrawal after the last day to drop courses, when the student's petition to withdraw from a course or from the School has been approved. W does not add earned units and does not affect GPA. Students who fail to complete a course, and who have not obtained approval to drop or withdraw from it, will receive an `NC' or `F'.

3) COURSE GRADING PATTERNS

Course Grading Patterns (with +/- available for all letter grade options) are:

- (a) A, B, C, D, F
- (b) A, B, C, D, F with student's option to receive Cr/NC
- (c) Cr/NC
- (d) Cr/NC with student's option to receive A, B, C, D, NC
- (e) P/F: for thesis/project or dissertation

Once the Grading Pattern has been determined by the instructor for a specific course, students may exercise the option under (b) and (d) by filing a request with the Registrar and notifying the instructor. The instructor sets the deadline for exercising the student option.

Each Division may indicate whether students in their programs may apply `Cr' and `P' grades toward program or degree requirements, and if so, how many units of `Cr' and `P' are accepted.

Required courses for graduate degree programs generally must be taken for a letter grade, except for the master's thesis or project.

Undergraduate students may apply a maximum of 30 units of `Cr' and/or `P' grades toward the B.A. degree, of which no more than 12 units may be applied toward the Major. Undergraduates transferring work from schools that emphasize Cr/NC grading, may petition for up to 60 units of `Cr' and/or `P' to be counted toward the degree, of which no more than 24 units may apply toward the Major.

4) GRADE POINT AVERAGE (GPA)

No grade points; units not counted when determining GPA: Cr, P, I, IP, RD, W.

Effect of Cr/NC and P/F Grades

`Cr' is used for regular courses. `P' is used for the master's thesis/project.

`Cr' and `P' grades do not affect GPA. These course units are ignored when calculating GPA, but the units are included in the total needed to fulfill degree and program requirements.

`NC' and `F' are used for regular courses. `NC' and `F' grades are assigned a value of 0.0 per unit when calculating GPA. Courses for which an `NC' or `F' is assigned are included in GPA calculations and in determining Probation and Disqualification. `NC' and `F' course units do not fulfill degree or program requirements.

Failure to satisfactorily complete the master's thesis/project within the time limit for the degree will result in termination of the learner's program. No grade is entered on the learner's record in such cases.

5) SCHOLARSHIP STANDARDS

To remain in good standing and to graduate, students must meet these minimal cumulative grade point average (GPA) standards for their programs:

2.00 GPA for all undergraduates

3.00 GPA for M.Div., M.A and D.Min programs

Students who fall below the required GPA and do not correct this deficiency within one quarter, and who have not made special arrangements with the Dean of Academic Affairs, will not be permitted to continue their program.

6) REPEATING COURSES

Students may repeat only courses in which they receive less than a 1.70 (C) at the undergraduate level or 2.30 (B-) at the graduate level. Requests to repeat the same course more than once require a petition for an exception to normal practice.

When a course is repeated, all grades received for the course are retained in the student's permanent record and transcript, but only the highest grade is calculated in the cumulative GPA.

7) ACADEMIC PROBATION AND DISQUALIFICATION

Probation

Undergraduate students are placed on Probation if their cumulative GPA is below 2.00, or if their quarter GPA falls below 2.00 for two consecutive quarters (excluding short terms). For graduate degree programs it is 2.30.

Disqualification

Undergraduate students currently on Probation will be disqualified if their GPA for the current term falls below 2.00, or if they fail to satisfactory progress toward removing the current deficiency in Cumulative GPA. For graduate students it is 2.30.

To continue studies, a student who has been disqualified must petition for reinstatement and show adequate reason to suggest that satisfactory work will be completed in the future.

The CTS reserves the right to place students on probation or to disqualify students for cheating, other disciplinary reasons, lack of adequate progress toward a degree, and other justifiable causes.

5. ACADEMIC CREDIT

Academic credit may be earned through meeting the California Theological Seminary course requirements which are composed of In-Residence lecture and transfer of credit from another institution. For any specific subject matter, students may select only one of these means of earning credit. However, the total credits through "off-campus" arrangement and transfer cannot exceed the total of transfer credits without changing the limit of total transfer credits. In any case, the rule regarding "Units to be completed in residency" should be observed.

Any credit is not awarded for learning that overlaps with or is at a lower level than that for which the student has already earned credit. Credit is not granted for remedial subject, college orientation sessions,

technical and vocational skills for which transfer credit normally is not offered by state universities, and other studies (e.g., certain types of extension offerings for community interest) for which the institution offering the training indicates no credit is granted toward a baccalaureate or graduate degree.

6. PROGRAM OF STUDIES

The California Theological Seminary offers an individualized academic program which allows the students to take advantage of a variety of study and research opportunities.

The individualized academic approach fulfills the normal learning goals of traditional programs, while employing a more flexible structure. The flexibility of the program is of particular benefit to those at a distance and those unable to find relevant study programs or experts in more conventional campus-based schools.

Every student of the CTS are required to complete the Program of Studies and file it before the registration ends, no matter whether the learning is all done at the CTS campuses or under the Adjunct Professors or Lecturers of the CTS at other places, or partly at various universities, colleges or seminaries approved by the CTS.

It is our conviction that for a university focused on the religious purpose, an individualized academic program is generally superior to one in which all or even most of the study is taken on a single campus or small group of professors.

1) FLEXIBILITY IN PROGRAM DESIGN

The California Theological Seminary program offers flexibility in designing learning program relevant to the learner's goal, incorporating research, and selecting studies through appropriate educational institutions and professors in different locations.

An individualized "Program of Studies" is designed to assure that the learner acquires: (a) a general base of knowledge in the discipline as a whole, (b) familiarity with the thinking of scholars in the discipline over time, (c) comprehension of the theory and practical application of specific areas of knowledge within the chosen Specialization, and (d) in-depth understanding of a particular facet of the discipline researched for the thesis or dissertation.

2) FLEXIBILITY IN LOCATION OF STUDIES

The students may attend the lecture courses and seminars at CTS campuses or other university and educational institution upon approval in the Program of Studies. The individualized instruction approach emphasizes the development of an individualized Program of Studies that incorporates the best learning opportunities available, whether at the CTS or various universities, colleges or seminaries. However, the California Theological Seminary will be prepared step-by-step to provide all of the courses that it requires the student to have taken to obtain a degree.

Thus, while some learners may take all courses on the CTS' campus, many follow a more typical individualized instruction model, supplementing their studies in the CTS at other universities which are regionally approved or accredited or/and under Adjunct Professor of CTS at other places. The credits for appropriate learning courses by the Adjunct Professor at other university will be granted directly by the CTS.

3) ADJUNCT PROFESSOR/LECTURER

Adjunct Professors are those who may hold faculty rank at another college or university but serve as professors of the CTS teaching or counseling CTS' students at their college or university upon CTS approval. They may serve as even Advisors in the Academic Committee of the Program of Studies.

Adjunct lecturers are authors, pastors, missionaries or other professionals not directly associated with the CTS but who are committed to its mandate. Known nationally or internationally for their competency in an area of subject matter, these adjunct professors and lecturers bring a richness and diversity to students not otherwise available. The quality of the course is not dependent on one teacher, but on many specialized teachers.

Another benefit of faculty collaboration is increased cooperation between the CTS and other educational institutions, missions and churches. Unity with the Body of Christ is enhanced by this regular exchange of speakers.

4) ADVISORS

Quality control in the individualized instruction is maintained by the functioning of the advisors who serve as members of the student's Academic Committee.

The individualized instruction requires the student to plan and follow an individualized program of studies under the direct guidance of qualified specialists, either faculty members of the CTS or qualified professors of other educational institutions approved by the CTS serving as Adjunct Professors of the CTS.

Upon admission to the CTS, the student is assigned a Campus Advisor to offer guidance in selecting an Academic Committee and in designing the individualized Program of Studies.

5) ACADEMIC COMMITTEE

The student's Academic Committee typically consists of a Principal Advisor and two other members; in some cases, a fourth committee member may be added. The Campus Advisor serves as the CTS liaison with the student's Committee members, if some of them are located at other universities or in other professional positions.

Committee members should be either faculty members of the CTS or Adjunct Professors/Lecturers of the CTS who are presently or recently active in some phase of academic life or research. Their specialized experience and expertise should contribute with recognized authority to the field of the student's research, with indication of competence to evaluate it.

6) DESIGNING THE PROGRAM OF STUDIES

The individualized Program of Studies should be designed at the earliest opportunity after admission to the CTS but before the registration ends. At all degree levels, this is done under the guidance of the student's Principal Advisor and at least one Committee member, or as many of the Committee members as have been approved. Thus, students must have an approved Principal Advisor before designing their Program of Studies.

The students should complete the Application for Approval of Program of Studies form and follow the Program Requirements for each degree and the Guidelines for their specialization.

The Program of Studies must meet all requirements in effect at the time it is submitted for approval, regardless of the student's admission date or when studies for the CTS credit began. When it is in acceptable form, the Campus Advisor will refer the Program to the Program Review Committee (PRC) for approval.

When the individualized Program of Studies is approved, the student is accepted into the CTS with full degree standing.

7) CHANGES IN THE PROGRAM OF STUDIES

Students desiring to make a change in their approved Program of Studies must file a petition with the Registrar.

The petition requires the approval of the student's Academic Committee and the Dean of Academic Affairs. Major changes also require approval by the Program Review Committee.

8) LIMIT OF OFF-CAMPUS CREDITS

The total credits through "off-campus" arrangement and transfer cannot exceed the total of transfer credits without changing the limit of total transfer credits. In any case, the rule regarding "Units to be completed in residency" should be observed.

7. GRADUATION REQUIREMENTS

All program requirements, including GPA standards and residence requirements, must be satisfactorily met prior to graduation.

A cumulative GPA of 2.00 (C+) or higher must be attained toward the bachelor's degree:
in the total college work
in courses in the Major
in courses taken through CTS

A cumulative GPA of 2.30 (B-) or higher must be attained GPA toward graduate degree:
in the total college work
in courses in the Major
in courses taken through CTS

Students failing to attain these standards should consult the sections on Scholarship Standards and Disqualification, under Grading policy.

1) APPLICATION FOR GRADUATION

Students should apply for graduation and pay the application fee at least one full quarter before the anticipated completion of their program. Failure to apply on time may result in a later graduation date.

2) GRADUATION WITH HONORS

Graduates who have maintained high levels of scholarship during their studies are accorded special recognition upon graduation. The student's cumulative grade point average (GPA) based on all university-level work is used to determine honor:

3.85 GPA Summa Cum Laude
3.65 GPA Magna Cum Laude
3.50 GPA Cum Laude

VII. STUDENT ACTIVITIES AND SERVICES

1. PROGRAM OF SERVICES

The California Theological Seminary seeks to recognize spiritual, intellectual, emotional, social, occupational, and physical needs of students. A variety of opportunities and activities are coordinated to enhance each student's God-given potential.

In conjunction with faculty, the student life staff assists students in establishing academic and personal

goals and provides tools and services to reach these goals.

Through outdoor adventure programs, chapel, career counseling, small groups, and other experiences, students have the chance to integrate their in-class and out-of-class experiences and to apply their faith and beliefs to their value system and lifestyle.

The Office of Student Affairs has available a number of personal counselors who are trained to address those emotional needs that hinder healthy growth and development in the life of the student.

1) STUDENT MINISTRIES

The California Theological Seminary is committed to the spiritual development of every student. Faith cannot be bought, sold, or inherited. It is the product of the student's own relationship with God. We realize that spiritual growth is maximized when faith is expressed through relationships and ministries. As a member of the California Theological Seminary community, students will be stretched in their understanding of (1) Christian maturity, (2) Christian ministry, and (3) Christian vocation.

Student Ministries programs of the CTS provide opportunities for and instruction for a growing faith in Jesus Christ.

Discipleship

To develop a character of godliness, it is necessary for individuals to be actively nurtured in the qualities of Christ's life. Christian maturity comes through facing unique challenges presented by a spiritual mentor through directed Bible study, counseling and prayer. By the exploration of these challenges through group interaction and personal reflection, students can uniquely take understanding of their faith and can more critically deal with personal choices in lifelong planning, interpersonal relationship, moral decision-making, and personal ministry to others.

Chapel

The mission and purpose of the chapel program is: (1) Proclamation of the Word: the teaching, exposition, and presentation of scriptural truth through the medium of the word and song which call for decision and commitment to Jesus Christ; (2) Community response to the Word: the corporate celebration of God's goodness in Christ through praise, sharing, praying, and edifying presentations by community members which demonstrate our faith; (3) Challenge to the community: through presentations which call for the integration of Christian faith, hope, and love with life issues and which catalyze service in the community and the world on behalf of Jesus Christ.

Ministries

In response to the teaching of Scripture, it is vital for students to be active in the affairs of the contemporary world. Many facets of this outreach are directed through the programs of Ministries.

These programs include:

- (1) Evangelism Outreach
- (2) Regular visit to area orphanages and youth homes
- (3) Urban Ministries
- (4) Short-term Overseas Mission

2) ACADEMIC ADVISING

The California Theological Seminary offers a unique program of academic advising to the students. Advisors are current or former students specially trained to assist students with the structuring of a

program of study and the selection of classes. Advisors work throughout the year to serve students in such areas as evaluation of transfer credit, clarification of academic policies, assistance with petitions and other special needs and exploration of vocational and academic goals. These advisors are also available to help prospective students with information regarding degree programs, transfer credit, and other questions.

Students in the graduate level are advised by faculty members with regard to the necessary portion of their specialty, and are also advised by a specially trained student adviser with regard to their curriculum.

3) COUNSELING

The California Theological Seminary is concerned about each student as an individual. Faculty members are available at stated times during the week for conference. Academic advisors are also available for help and counsel. Career counseling can be obtained through Placement Assistance and Career Planning Service. Professional help may sometimes be needed by students and their families in dealing with problems of an emotional, social or interpersonal nature. The CTS provides counseling on matters such as marriage, family and interpersonal relationships. Broad approaches are implemented in an attempt to treat the whole person. Recognizing the financial needs of students and their families, referrals may also be given to local Christian therapists in private practice.

4) PLACEMENT ASSISTANCE AND CAREER PLANNING

Assistance in the placement of students and alumni is provided by the CTS. Anyone in the CTS community may utilize the services for finding part- or full-time employment during their school years, as well as for career placement at graduation and beyond. The CTS maintains up-to-date listings of a wide variety of job opportunities, and coordinates opportunities to interview both on and off campus for prospective job openings. The bulletin of the CTS keeps students and graduates informed of current positions available.

A. Ordination

CTS will assist the worthy graduates to be truly ordained by a bone fide denomination such as Assemblies of God, into a full time ministry.

B. Missionary

CTS will assist the worthy graduates to become a full time missionary, and the school will partially support their work in the fields.

C. Evangelical Mission Organization

In order to achieve World Mission, CTS will work very closely with Evangelical Mission organizations which actively recruit and send out missionaries and pastors to various fields.

5) HEALTH SERVICES/SAFETY RULES AND REGULATIONS

A. HEALTH SERVICES:

Successful progression through a program of study requires sufficient sleep, exercise and a proper diet. If the student requires medical and/or dental appointments should be made after school hours. If a student is in need of personal psychological counseling, the school office will provide a listing of

services in the community.

B. SAFETY RULES AND REGULATIONS (Includes entire Main/Satellite Campus complexes):

A) Fire and other emergencies

The fire alarm siren is wired to be sounded automatically day or night on any first alarm signal. The building complex is to be cleared of all personnel when the siren sounds.

Other emergency situations which could require clearing the building and for which the siren would be sounded are:

a. Gas line breaks resulting in an explosion or danger of an explosion

b. High steam pressure leaks resulting in an explosion or danger of an explosion.

Tornado warnings are announced over the public address system to employees.

Switchboard operators are to notify specific areas of the headquarters operations not covered by the public address system. Personnel are to proceed to their assigned shelter areas.

B) Clearing the Building

After the siren has sounded for approximately one minute an announcement will be made over the public address system.

Use the stairs for exit nearest work or class area. Personnel should cross the driveway to the parking lot and wait there until the all-clear signal has been given.

No one should remain in the building under any circumstances.

6) STUDENT PARTICIPATION IN THE GOVERNANCE OF THE INSTITUTION

Students have a major role in the governance of the School through the Student Senate. The Student Senate recommends policy to the President. If the President rejects its proposal, the Student Senate is informed in writing of the compelling reasons for rejection of its recommendation.

7) STUDENT ORGANIZATION & ALUMNI ASSOCIATION

A. Student Senate Officer

The student community is represented by the officers that serve on the Student Senate.

Four Student Senate officers (President, Vice President, Secretary, Treasury) who represent the school community are selected among those students who are full-time, upper division or graduate level students in good academic standing.

Elections are held during the Spring quarter. The term of each officer is from May following the election to the end of the following school year.

B. ALUMNI ORGANIZATION

The California Theological Seminary Alumni Association endeavors to foster the cause of theological education in general and specifically at the CTS, and to perpetuate friendship formed while at the School. All persons who have matriculated at the CTS, both those who received degrees and those who did not complete a full program, are considered members.

2. FINANCIAL ASSISTANCE POLICIES AND PROCEDURES

The California Theological Seminary believes that God will provide the necessary financial resources for those He has led to attend the School. This provision may come in many forms as described below. We encourage students to seriously consider raising all or part of their financial needs (in the form of "faith support") in order to participate more fully in ministry while in school.

1) Faith Support with Office of Student Affairs

At many seminaries, students work at outside employment while attempting to study, minister and raise a family. We encourage our students to raise financial support through the Office of Student Affairs unless they have independent means for financing their education. The Office of Student Affairs will provide a means for the School student to pay for his education without sacrificing his studies, ministry, or family. Once accepted by the Office of Student Affairs, the student is issued an account number and is given fund raising materials and training on how to develop a financial support team. The student then approaches interested friends, family, churches and other Christian contacts in order to explain his ministry and his need and to give them the opportunity to invest in his ministry if they so desire. All contributions are tax deductible and are sent directly to the Office of Students Affairs.

Upon receipt of checks from various donors, the student's account is credited. The student is paid out of his account for the ministry that he has performed in the context of his ministry team and summer internships. Thus, in effect, the student is being paid for the ministry that he is required to do as a student in an California Theological Seminary academic program.

2) Placement Services

CTS does not provide any placement services but may recommend the graduates to some religious denominations in order to earn certain job positions or to be ordained as pastor. Job placement or employment is not guaranteed upon students' graduation by the Seminary.

3) Institutional Financial Aid

The California Theological Seminary offers a limited number of tuition assistance scholarships each year based on need. These scholarships are given to those who are full-time degree students who demonstrate the greatest need. All aid is given in the form of tuition waivers.

All financial aid application information is held in strictest confidence.

4) Grants, Fellowships and Non-Institutional Scholarships

These come in a variety of forms from a number of different sources. The first place to ask is in student's local church or denomination. Many churches and denominations today have money available to assist students with seminary training. The next place to ask is student's local bank about any educational trust and scholarship programs they may have. This type of aid is not usually limited by whether student has an account at the bank or not.

The Office of Student will provide the number of hours per week the person is available to students.

5) Loans

Even though financing education through loans is a common occurrence, the California Theological Seminary recommends that the students prayerfully consider other alternatives first. Students with high loan debts should not compound the debt with another loan. All who consider loans need to seriously count the cost in terms of future repayment of the debt and the effect of the debt on future ministry

opportunities.

The California Theological Seminary does not participate in federally funded and State funded financial aid programs. Therefore, the California Theological Seminary is not eligible for federal programs such as student loans or grants.

It is important that all possible sources of financial aid be explored. The School has listed some of the more common sources of the many that are available. Normally, students find that it is a combination of sources rather than any one source which enables them to attend School. The School is confident that with much prayer and some determined searching and effort, a satisfactory means of financing student's seminary education will be found.

The Assemblies of God stands ready to help students as they seek God's provision for their needs.

VIII. CURRICULUM AND INSTRUCTION

1. DEGREE TITLE: BACHELOR OF ARTS IN RELIGION

1) PROGRAM DESCRIPTION:

In keeping with the Biblical tradition, a degree program of Bachelor of Arts in Religion will (1) provide a good Biblical foundation for the personal development of students, (2) enable the students to select further study for personal enrichment and to develop Biblical skills needed for a more effective Christian witness, and (3) train terminal majors for the ministry as pastors, evangelists, Christian educators, youth ministers or missionaries.

2) TITLE OF DEGREE: BACHELOR OF ARTS IN RELIGION (B.A in Religion)

3) REQUIREMENTS:

Undergraduate degree requirements are designed to encourage students to explore a wide range of academic disciplines and to focus in depth on one area. The program offers flexibility in choice of liberal arts and professional studies electives to complement specified specialization subjects.

A total of 126 quarter units with a minimum cumulative grade point average of 2.0(C+) on a 4.0 scale is required for the B.A. in Religion degree.

- 33 General Education
- 45 Major Foundational Studies
- 30 Specialization Studies
- 18 Concentration Studies

All students must choose one Specialization and one Concentration, or a double Specialization.

4) PREREQUISITES:

Prerequisites to the baccalaureate degree program in Religion is to have a high school diploma with at least a 2.00 (C+) grade point average (GPA) or have equivalent academic preparation, as determined by CTS; to attain at least 2.00 GPA in any university and other post-secondary studies attempted; and to show promise of success in the pursuit of the B.A. degree.

5) INSTRUCTIONAL METHODS:

Instruction consists of thorough lectures by the instructor, class presentation and participation of the students, mid- and final examinations, along with reading assignments and term papers. The students will be evaluated on the following basis:

Mid- and Final Examinations: 60%
Reading assignments & term papers: 20%
Class Presentation and participation: 10%
Class Attendance: 10%

In some courses, students are required to take field trips and/or attend seminars, workshops and concerts in order to improve and broaden their learning experiences. Sometimes, the CTS invites outstanding and well-known scholars for special lectures. These special lectures normally last for more than two weeks. The students are required to attend the lectures and to be tested later. These special lectures are given to the students without extra charge.

6) REQUIRED COURSES for B.A in Religion (126 quarter Units)

(1) GENERAL EDUCATION REQUIREMENTS - 33 Units Minimum

A. Humanities

12 units (4 courses): PH 110 Introduction to Philosophy, PH 213 World Religions, MU 101 Introduction to Music, TH 456 Christian Ethics

B. Social Sciences

12 units (4 courses): SS 155 Introduction to Sociology, SS 359 Social Ethics, PS 150 Introduction to Psychology, PS 454 Educational Psychology

C. Science

3 units (1 course): SC 110 Earth Science

D. Communications

6 units (2 courses): EN 429 Research and Writing, PM 485 Christian Leadership

(2) MAJOR FOUNDATIONAL STUDIES - 45 units

OT 110 (3) - Introduction to Old Testament
OT 301 (3) - The Pentateuch
OT 405 (3) - Major Prophets
NT 130 (3) - Introduction to New Testament
NT 323 (3) - Romans and Galatians
NT 427 (3) - Pastoral Epistles
TH 340 (3) - Systematic Theology I
TH 341 (3) - Systematic Theology II
TH 446 (3) - Pneumatology
TH 449 (3) - Eschatology
HI 345 (3) - Church History I (Early Church History)
HI 346 (3) - Church History II (Reformation History)
BL 480 (3) - Hebrew I
BL 485 (3) - Greek I
WM 360 (3) - Introduction to Missions

(3) SPECIALIZATION - 30 units

A. THEOLOGY SPECIALIZATION

OT 404 (3) - Psalms
Choose any one OT (3)
NT 320 (3) - The Synoptic Gospels
Choose any one NT (3)
Choose any two TH (6)
PM 461 (3) - Methods of Evangelism
Any 3 TH, OT, NT or BL (9)

B. MINISTRY SPECIALIZATION

PM 460-461 (6)
PM 463-465 (9)
TH 455(3) - Christian Apologetics
TH 456(3) - Christian Ethics
PM or YM Elective (Choose 3) (9)

C. WORLD MISSION SPECIALIZATION

PM 460-461 (6)
WM 479 (3) Short-term Missionary Internship
TH 342(3) Theology of Mission
Choose any 3 WM (9)
Choose any 3 WM, PM, YM or CE (9)

D. CHRISTIAN EDUCATION SPECIALIZATION

PS 454 (3) - Educational Psychology
CE 360(3) - Introduction to Christian Education
CE 461 (3) - Methods & Principles of Teaching
CE 469(3) - Sunday School Ministry
Choose any 3 CE (9)
Choose any 3 CE, PM, or YM (9)

(4) CONCENTRATION - 18 units

A. THEOLOGY CONCENTRATION

Any 1 OT book(3)
Any 1 NT book(3)
Any 1 TH (3)
Any 3 TH, OT, NT or BL (9)

B. MINISTRY CONCENTRATION

PM 466 (3) - Liturgy
TH 460 (3) - Hermeneutics
PM or YM Elective (Choose 4) (12)

C. WORLD MISSION CONCENTRATION

WM 479 (3) - Short-term Missionary Internship
TH 342 (3) - Theology of Mission
Choose any 4 WM (12)

D. CHRISTIAN EDUCATION CONCENTRATION

PS 454 (3) - Educational Psychology
CE 360 (3) - Introduction to Christian Education
CE 461 (3) - Methods & Principles of Teaching
CE 469 (3) - Sunday School Ministry
Choose any 2 CE, PM, or YM (6)

7) LENGTH OF STUDY

There are no set time limits for completion of the B.A. degree program, but students are expected to make adequate progress toward their degree. Undergraduate students are expected to make satisfactory progress toward meeting the B.A degree requirements. Satisfactory progress requires completion of at least 20 quarter units each calendar year with a 2.00 (C+) or better grade point average, including at least 14 units of General Education until these are met.

2. DEGREE TITLE: MASTER OF DIVINITY

1) PROGRAM DESCRIPTION:

The Master of Divinity (M.Div.) program is designed to equip the student for a full-time professional Christian ministry (pastor, teacher, evangelist, church planter, missionary, or leader in a parachurch organization). Its objective is to stimulate the student to establish an adequate foundation for the beginning of ministry and for the lifelong process of learning and experience. This entails an accurate knowledge of the Word of God, the source of faith, and the effective means of its communication. The course of study is therefore designed to achieve a proper balance between the academic, the practical and the personal. Although the M.Div. Degree is not necessary for ordination in all churches or denominations, it is the level of degree which the CTS recommends all prospective pastors seek to attain.

2) TITLE OF DEGREE: MASTER OF DIVINITY (M.DIV.)

3) REQUIREMENTS:

A total of 120 quarter units (108 q.u. plus 12 units of internship) with a minimum cumulative grade point average of 2.30(B-) on a 4.0 scale is required for the Master of Divinity degree. Among them,

a maximum of 30 units may be selected from Specialized Upper Division undergraduate studies(400 levels) relevant to the student's program.

4) PREREQUISITES:

Prerequisites for the M.Div. program are to meet the School's admission qualifications which indicate their ability to pursue advanced study and research. It normally requires a bachelor's or master's degree from a regionally accredited liberal arts institution or seminaries.

5) INSTRUCTIONAL METHODS:

Instruction consists of thorough lectures by the instructor, class presentation and participation of the students, mid- and final examinations, along with reading assignments and term papers.

The students will be evaluated on the following basis:

Mid- and Final Examinations: 60%

Reading assignments & term papers: 20%

Class Presentation and participation: 10%

Class Attendance: 10%

In some courses, students are required to take field trips and/or attend seminars, workshops and concerts in order to improve and broaden their learning experiences. Sometimes, the CTS invites outstanding and well-known scholars for special lectures. These special lectures normally last for more than two weeks. The students are required to attend the lectures and to be tested later. These special lectures are given to the students without extra charge.

6) REQUIRED COURSES for M. Div. (120 quarter units)

2 Courses in Area I [Christian History] - 8 quarter units

1) HI 547 (4) - History of Christian Doctrine I

2) HI 548 (4) - History of Christian Doctrine II

4 Courses in Area II [Biblical Languages] - 16 quarter units

1) BL 480 (4) - Hebrew I

2) BL 481 (4) - Hebrew II

3) BL 485 (4) - Greek I

4) BL 486 (4) - Greek II

5 Courses in Area III [Theology] - 20 quarter units

1) TH 555 (4) - Christian Apologetics

2) TH 556 (4) - Christian Ethics

3) TH 558 (4) - Survey of Assemblies of God Doctrine

4) TH 559 (4) - Assemblies of God Constitution

5) Choose any 1 TH Course

5 Courses in Area IV [Ministry] - 20 quarter units

1) PM 560 (4) - The Pastoral Ministry

2) PM 561 (4) - Methods of Evangelism

3) PM 562 (4) - Advanced Church Planting and Growth

- 4) PM 573 (4) - Practical Homiletics
- 5) Choose any 1 PM Course

6 Courses in Area V [Bible Studies] - 24 quarter units

- 1) OT 611 (4) - Old Testament Studies I
- 2) OT 612 (4) - Old Testament Studies II
- 3) NT 631 (4) - New Testament Studies I
- 4) NT 632 (4) - New Testament Studies II
- 5) Choose any 2 OT or NT Courses

Complete 20 quarter units of Elective Courses

Complete 12 quarter units of Internship (Required: 3 quarters of internship)

7) LENGTH OF STUDY

All requirements for the M.Div. degree must be completed within 4 years of the date of registration for the first course counted toward the degree after admission to CTS. This time limit may be extended due to special extenuating circumstances.

3. DEGREE TITLE: MASTER OF ARTS IN CHRISTIAN COUNSELING

1) PROGRAM DESCRIPTION

The Master of Arts in Christian Counseling degree is a two year program that provides in-depth course work for those who wish to be equipped with counseling competence needed to assist Christian individuals and families both in and out of the local church context. It is a non-licensure program, which is not designed to fulfill the California state requirements for licensure. The goals of the Master of Arts in Christian Counseling program are to 1) prepare students for practical counseling ministry; and 2) prepare students for counseling related services in church and community

2) TITLE OF DEGREE: MASTER OF ARTS IN CHRISTIAN COUNSELING

3) REQUIREMENTS

A total of 72 quarter units (68 q.u. plus Thesis) with a minimum cumulative grade point average of 2.30(B-) on a 4.0 scale is required for the M.A. in Christian Counseling degree.

4) PREREQUISITES

Prerequisites for the M.A. in Christian Counseling program are to meet the School's admission qualifications which indicate their ability to pursue advanced study and research. It normally requires a bachelor's or master's degree from regionally accredited liberal arts institution or seminaries.

5) INSTRUCTIONAL METHODS

Instruction consists of thorough lectures by the instructor, class presentation and participation of the students, mid- and final examinations, along with reading assignments and term papers.

The students will be evaluated on the following basis:

Mid- and Final Examinations: 60%
Reading assignments & term papers: 20%
Class Presentation and participation: 10%
Class Attendance: 10%

In some courses, students are required to take field trips and/or attend seminars, workshops and concerts in order to improve and broaden their learning experiences. Sometimes, the CTS invites outstanding and well-known scholars for special lectures. These special lectures normally last for more than two weeks. The students are required to attend the lectures and to be tested later. These special lectures are given to the students without extra charge.

6) REQUIRED COURSES for M.A. in Christian Counseling (72 quarter units)

4 Courses in Area I [Biblical/Theological Studies] - 16 quarter units

- 1) OT 510 (4) - Introduction to Old Testament
- 2) NT 510 (4) - Introduction to New Testament
- 3) TH 540 (4) - Systematic Theology I
- 4) TH 541 (4) - Systematic Theology II

9 Courses in Area II [Counseling] - 36 quarter units

- 1) CC 511 (4) - Principles and Practice of Counseling
- 2) CC 513 (4) - Psychopathological Issue in Counseling
- 3) CC 564 (4) - Child and Adolescent Counseling
- 4) CC 674 (4) - Marriage and Family Counseling
- 5) CC 514 (4) - Cross Cultural Counseling
- 6) CC 677 (4) - Grief Counseling
- 7) CC 515 (4) - Integration of Theology & Psychology
- 8) CC 675 (4) - Ethical and Legal Issues in Christian Counseling
- 9) CC 678 (4) - Spiritual Formation for Counseling

Complete 4 quarter units of Master's Thesis
Complete 16 quarter units of Elective Courses

7) THESIS OR PROJECT

After completing almost all studies, the student should submit a Thesis Research Proposal for approval. In some disciplines a master's project is allowed in lieu of the thesis, and a similar Proposal must be approved for the project.

Upon approval of the Proposal, the student registers for the master's thesis or project through the CTS. It is expected that more than one term may be needed to complete the research and writing for the thesis or project. A grade of In Progress ('IP') is listed on the student's record. When the work is completed a grade of Pass ('P') is entered. The 'P' grade does not replace the 'IP', but is entered for the term when final approval of the thesis or project is obtained. The completed thesis or project must be approved by all member of the student's Academic Committee.

Those failing to satisfactorily complete the thesis or project will have their degree program

terminated.

8) LENGTH OF STUDY

All requirements for the Master of Arts in Christian Counseling degree must be completed within 2 years of the date of registration for the first course counted toward the degree after admission to CTS. This time limit may be extended due to special extenuating circumstances.

4. DEGREE TITLE: DOCTOR OF MINISTRY

1) PROGRAM DESCRIPTION

The Doctor of Ministry is an advanced professional program for those persons already successfully engaged in Christian ministry. The program is designed to enhance professional competence in the practice of ministry, to provide opportunity for the renewal of the minister's personal and spiritual life, and to stimulate growth in ministry. The Doctor of Ministry program seeks to equip students with practical knowledge and skills for pastoral ministry with increased competence and effectiveness. Through 28 credits of in-depth study of theology and ministry, students are spiritually and intellectually renewed, grow personally, and develop ministry skills to better serve the Christian community.

2) TITLE OF DEGREE: DOCTOR OF MINISTRY

3) REQUIREMENTS

A total of 96 quarter units with a minimum cumulative grade point average of 2.30(B-) on a 4.0 scale is required for the Doctor of Ministry degree:

- Complete 72 quarter units of courses
- Complete 24 quarter units of research project

4) PREREQUISITES:

Students who apply for the Doctor of Ministry program must hold a three-year Master of Divinity degree or its academic equivalent.

5) REQUIRED COURSES for Doctor of Ministry (96 quarter units)

8 Core Courses - 32 quarter units

- DM 710 (4) - Research clinic I
- DM 711 (4) - Research clinic II
- DM 731 (4) - Theology of Ministry
- DM 720 (4) - Foundation and Growth of Pentecostalism
- DM 741 (4) - Pastoral Leadership
- DM 742 (4) - Trends in Preaching and Teaching
- DM 743 (4) - Effective Discipleship
- DM 750 (4) - Theology of Mission

Complete 40 quarter units of Elective Courses

6) DOCTORAL RESEARCH PROPOSAL

The dissertation Research Proposal should be submitted after completing almost all studies, stating in detail the need for and objectives of the intended research, intermediate goals, and methodology to be employed. The Proposal is to include both a clear statement of the intended thesis and a carefully selected preliminary bibliography of the most important literature to which the thesis is directly related. The "thesis" is "a proposition stated or put forward for consideration, especially one to be proved or maintained against objections". The thesis should state a proposition with some hypothesis or theory about which the learner possesses some preliminary opinion, based upon evidence, which eventually is to be demonstrated by the assembly and analysis of the additional data from the research.

The doctoral dissertation must provide new knowledge, making an original contribution to the chosen field. Thus the learner should contemplate study and research armed with a set of questions suggested by criteria which are defined by the preliminary hypothesis of a thesis set in a well-defined body of theory, within the selected academic discipline (or in an interdisciplinary context), with careful attention to appropriate research methods.

None of these needs to deflect the ultimate practical objectives, which have stimulated the research. Such objectives may be most effectively realized under the discipline of carefully crafted academic procedure.

Normally, learners should be advanced to candidacy before starting major research toward the dissertation. The need to undertake elements of the research before candidacy, to include in the doctoral program data from previously conducted research, or to base the doctoral research upon such earlier research, should be explained in the Dissertation Research Proposal.

Research Proposal requires approval by the learner's Academic committee, Campus Advisor, and the Dean of Academic Affairs. Changes in the Proposal may be necessitated in light of initial investigations or unforeseen circumstances. A new Proposal is needed if the revisions constitute essentially a new research project.

When the Research Proposal is approved, the learner registers for the Doctoral Dissertation through the CTS. This registration covers the period of research, analysis, writing, and defense of the dissertation.

7) LITERATURE AND RESEARCH

Dissertation research is conducted under the supervision of the Academic Committee. The Principal Advisor should be able to be consulted and to render supervisory assistance frequently, especially during the initial phases of research.

8) DOCTORAL DISSERTATION

A. Dissertation Writing

As the dissertation writing is planned, a full outline should be prepared in collaboration with the learner's Committee members and sent to the Campus Advisor, who will forward a copy to the Dean of Academic Affairs. As each section or chapter is written, it should be sent to the Committee members for comment. The additional scholar(s), selected by the Dean of Academic Affairs or recommended by the Academic Committee and approved by the President, will be invited to read and evaluate the dissertation, either piecemeal or in a draft of the whole.

The final copy of the dissertation must be approved by all Academic Committee members, additional scholar(s), the Campus Advisor, and the Dean of Academic Affairs.

B. Oral Defense

When the dissertation is approved, the learner must arrange for an Oral Defense of the dissertation, to be co-chaired by a representative from the CTS and the Principal Advisor. Also participating will be the other Committee members, additional scholars, guest specialists invited by the CTS, and, if possible, the Campus Advisor or Dean of Academic Affairs.

The oral defense is a test of the learner's (a) ability to defend the thesis in the face of opposing arguments; (b) command of the research data and its analysis in terms of appropriate theory, proving the validity of the hypothesis; and (c) comprehension of and ability to explain with authority the original contribution of the dissertation within the context of the academic field.

Further revisions of the dissertation may be required after the oral defense. Ultimately two bound copies and one unbound copy of the final approved dissertation must be submitted to the CTS.

9) LENGTH OF STUDY

The program is a minimum of three years in length and requires the completing of 8 courses plus the completion and of a Research Project. Course work must be completed within two academic years. The Research Project course (DM 790) needs to be registered in the first quarter after completing the course work. The Research Project may be completed during the third year, but must be completed by the fourth. This time limit may be extended due to special extenuating circumstances.

IX. COURSE DESCRIPTION

1. BACHELOR PROGRAM

HUMANITIES

Music

MU 101 Introduction to Music 3 Units

Includes basic music terminology, rhythm and pitch notation, meter and key signatures, scales, chords, sight-singing.

MU 102 Music Reading 3 Units

Learning by tapping rhythmic patterns and singing melodic materials and includes enough of basic rhythm and pitch notation, intervals, scales, and meter by key signatures to make learning possible.

MU 109 Music Appreciation 3 Units

A course designed to give the student an introduction to the materials styles and history of music. Practical aspects of the course include a survey of the fundamentals of music and basic conducting experiences. .Appreciation of great music is developed by lecture and listening.

Philosophy

PH 110 Introduction to Philosophy 3 Units
A systematic survey of the fundamental problem of philosophy. The student is instructed in the method of abstract thinking. The relationship of the problems to life is stressed.

PH 213 World Religions 3 Units
This course seeks to equip the student with necessary knowledge to intelligently those of the non-Christian religions of the world. It views the trends of the major religious systems comparatively. Religions studied include Hinduism, Buddhism, Confucianism, Shinto, Islam, Shamanism, and modern cults.

PH 214 Christian Cults 3 Units

COMMUNICATIONS

Languages

CS 250 Speech & Communication 3 Units
A basic course in speech designed to provide students with both theory and practices in the principles of effective oral communication and presentation.

EN 120 College English Composition I 3 Units
This course emphasizes skills in writing, including complex development, usage levels, and vocabulary.

EN 123 College Spoken English 3 Units
This course is designed to enhance the students ability to communicate thoughts and ideas in writing and speech. Work will be done in essays and speeches.

SP 130 Spanish Composition I 3 Units
This course emphasizes skills in writing, development, usage levels, and vocabulary.

SP 133 College Spoken Spanish 3 Units
This course is designed to enhance the students ability to communicate thoughts and ideas in writing and speech. Work will be done in essays and speeches.

EN 220 College English Composition II 3 Units
This is an advanced study of the writing process enabling the student to communicate clearly and effectively. Emphasis is on theme development, research techniques, and the writing of descriptive, persuasive, and expository essays.

EN 326 Theological English I 3 Units
This course aims at the understanding of the theological terminologies and usages. This covers the selected portions of the various theologian's writings : Calvin, Luther, Schleiermacher, Barth, etc.

EN 429 Thesis 3 Units
Through the writing of a thesis, students develop skills in research and investigation.

SOCIAL SCIENCE

History

- HI 140 Western Civilization I 3 Units
 A survey course tracing the cultural foundations of Western Civilization from ancient times through the Reformation.
- HI 141 Western Civilization II 3 Units
 A survey course tracing the cultural evolution of Western Civilization from the sixteenth century to the present.
- HI 245 General Church History 3 Units
 Major trends, personalities, and events influencing the life of the church from the early church to present time.
- HI 249 History of the Bible 3 Units
 The course will include a study of the historical development of the versions. A special emphasis will also given to the formation of the English Bible from KJV to modern versions.
- HI 345 Church History I(Early Church History) 3 Units
 The relationship of the Christian Gospel to the thought structures of the ancient western civilization. Primary emphasis upon institutions, cultures, and doctrines.
- HI 346 Church History II((Reformation History) 3 Units
 A study of the basic interpretations of the Reformation through the writings of important historians and an examination of basic bibliography for Reformation research.
- HI 347 Church History III(Modern History) 3 Units
- HI 447 History of Christian Doctrine I 3 Units
 An introduction to the theological and historical study of individual theologians and schools of theological thought from the early church to pre-Reformation era.
- HI 448 History of Christian Doctrine II 3 Units
 An introduction to the theological and historical study of individual theologians and schools of theological thought from the Reformation to present days.
- HI 449 History of Mission 3 Units
 This course is a study of the methods, principles, aims, and progress of apostolic missions. Attention is given to the various periods of the missionary endeavor through the rise of Islam, the Reformation, William Carey, and the period of modern missions.
- HI 451 History of Evangelical Social Reform Movements 3 units
 This course is aimed at revealing an unknown historical heritage of the nineteenth-century American evangelicalism. That is, this course examines the remarkable but untold stories which led evangelicals to various social reform movements in nineteenth century including antislavery, women's right, Prohibition, and rescue mission. In particular, this course heavily depends on Donald W. Dayton's ground-breaking work, *Discovering an Evangelical Heritage* (Peabody: Hendrickson, 1976) as the main guide for such a historical quest.
- HI 453 Assemblies of God History & Polity 3 Units

Psychology

PS 150 Introduction to Psychology 3 Units
A survey of psychology as an empirical/behavioral science with a consideration of underlying philosophical bases in light of a Christian World view. Topics to be surveyed included development, cognition, learning, motivation, physiology, socialization, personality and psychopathology.

PS 350 Fundamental Psychology 3 Units
An introduction to the concepts of human behavior, motivation, emotion and personality, and a survey of the contemporary psychological field.

PS 454 Educational Psychology 3 Units
This course gives attention to the factors underlying growth and development of the whole individual, especially during the school years.

Social Science

EC 150 Economics 3 Units

MG 150 Introduction to Management 3 Units

SS 155 Introduction to Sociology 3 Units
An introduction to general principles governing individual and group relationships. Emphasis is placed on a study of the basic institutions of society and the forces determining their development.

SS 359 Social Ethics 3 Units
This course concentrates on such social problems as marriage, poverty, crime, urbanization, minority groups, homosexual, and other problems. The role of the Christian workers and Church will be discussed.

MATHEMATICS/ SCIENCE

Mathematics

MT 160 Principles of Mathematics 3 Units
A survey course with selected topics from the history and development of arithmetic, patterns and inductive reasoning, set theory and deductive reasoning, the real number system, algebra, geometry, probability and statistics, and problem solving.

Science

SC 170 Physical Science and Geography Survey 3 Units
Experimental facts and physical theory applicable in geology/meteorology, including the basic physical elements of geography such as climate, land forms, soils and natural vegetation, and their patterns of world distribution.

Computer Science

CS 175 Introduction to Computers and their uses I 3 Units
This course surveys the elements and capabilities of computer information systems as well as the social and ethical implications of their use. The student will examine word processing, spreadsheets, and database concepts on a microcomputer system.

CS 176 Introduction to Computers and Their uses II 3 Units
This course surveys the elements and capabilities of computer information systems as well as the social

and ethical implications of their use. The student will examine word processing, spreadsheets, and database concepts on a microcomputer system.

Old Testament

- OT 110 Introduction to O.T. 3 Units
A survey of the Old Testament in the context of the history, geography and culture of Old Testament times. The chief events, characters, and teachings of each book are studied in relation to their place in the ongoing revelation of God's plan.
- OT 301 The Pentateuch 3 Units
Each of the five books is studied in relation to the Old Testament history and the Divine plan. Factual content is stressed and detailed study is given to selected portions.
- OT 302 Historical Books 3 Units
Joshua through Esther giving special attention to the leading characters in the books. Attention is also given to the cultures that existed in the land Canaan and how these cultures are related to the nation of Israel.
- OT 303 Wisdom Literature 3 Units
An analysis of Job, Proverbs, Ecclesiastes, and the Song of Solomon with special emphasis on their practical application to today's life and thought.
- OT 314 Biblical Archaeology 3 Units
This course will introduce the student to the more important archaeological discoveries in the lands of the Bible. These findings in remarkable ways enable the archaeologist to add to our knowledge of ancient history and to visualize more accurately the anthropological customs and living patterns of people mentioned in the Scripture. In certain specific cases, there is direct confirmation of details contained in the Biblical records, acquainting the students with the potential of Biblical archaeology to illuminate the text of the Bible so as to understand it better as well as to confirm and defend the accuracy of the text.
- OT 318 Israel Seminar 3 units
A study tour where students visit the Holy Land and explore its geography and biblical sites.
- OT 320 Introduction to Apocrypha 3 units
Apocrypha shed considerable light on the faith of God's People between the Testaments--in the third and second centuries before Jesus. A study of Apocrypha will enhance understanding of NT because the authors of the NT are themselves familiar with these texts. Apocrypha can be used at least as the best devotional literature.
- OT 350 Intertestamental Period 3 units
A study of Intertestamental Period (400 year span) will help students understand how sensible the New Testament teaching really is and how dependent it is upon that of the Old Testament
- OT 404 Psalms 3 Units
A course devoted to analysis and application of the psalter and as the Hebrew-Christian prayer book and hymnal. Prophetic as well as doctrinal content is included.
- OT 405 Major Prophets 3 Units
A careful consideration of the message and historical context of the Major Prophets, Isaiah, Jeremiah includes Lamentations and Ezekiel, with special emphasis upon how their words are used in the New

Testament, especially as related to fulfillment of Prophecy and eschatology.

OT 406 Daniel 3 Units
An analysis of Daniel with special emphasis on their fulfillment in the New Testament.

OT 407 Minor Prophets 3 Units
A careful consideration of the message and historical context of the Minor Prophets, Hosea through Malachi, with special emphasis upon how their words are used in the New Testament, especially as related to fulfillment of Prophecy and eschatology.

OT 413 Old Testament Theology 3 Units
This course deals with approaches or methods scholars have used to do Old Testament theology, theological emphases in the thirty-nine books of the OT, and the relevance of the teachings of the OT to Christian life for establishing biblical foundations, identity of faith, and theological stance. This course provides a foundation for theology and ministry and lays a foundation for New Testament theology.

New Testament

NT 130 Introduction to N.T. 3 Units
A survey of the New Testament in the context of history, Judaism and culture of its times, including the intertestamental period, Judaism in the time Christ, the ministry of Jesus, and the apostolic church. The chief events, characters, and teachings of each book are studied in relation to the ongoing revelation of God's plan.

NT 320 The Synoptic Gospels 3 Units
A thorough study of Mark, Matthew and Luke, aiming at mystery of factual content and structure of the books, with emphasis on the person and work of Christ. Prerequisite :

NT 321 Gospel and Epistles of John 3 Units
This is an analytical and exegetical treatment of the gospel and the epistles of John.

NT 322 The Acts 3 Units
A thorough study of the factual content of the book, with emphasis on the work of the Holy Spirit in the origin and growth of the early church. The journeys of Paul shown in relation to his epistles.

NT 323 Romans and Galatians 3 Units
A detailed study of Romans and Galatians, giving special attention to the background of each book, instruction and doctrinal teaching.

NT 324 Corinthians 3 Units
A Detailed analysis and exposition of First and Second Corinthians. Special attention is given to the background devotional and doctrinal aspects of each books, and relevant application made to church life today.

NT 425 Prison Epistles 3 Units
An analytical and expository study of Philemon, Colossians, Ephesians, and Philippians in terms of structure and content with particular emphasis given to the relation of Christ to the truth.

NT 426 I & II Thessalonians 3 Units
Historical background and exposition of First and Second Thessalonians with special emphasis on the distinctive teachings of the books.

NT 427 Pastoral Epistles 3 Units
A careful study of the epistles of First & Second Timothy and Titus to explain the instructions Paul gave to ministers concerning governing the body of Christ.

NT 428 Hebrews 3 Units
A detailed study of the book of Hebrews, emphasizing the supremacy of Jesus Christ and the perfect fulfillment of God's total plan revealed to mankind.

NT 429 Peters, James, & Jude 3 Units
Historical background and exposition of the epistles of Peter, James, and Jude.

NT 430 Revelation 3 Units
A thorough study of Revelation in which students are exposed to all the existing views on revelation, but with a study in depth in accordance with futuristics and premillennial interpretation.

NT 433 New Testament Theology 3 Units
A study of important theological concepts in the New Testament focusing on the orthodox understanding of major doctrines in light of their first century environment. The course seeks to develop a basic methodology which guides the student in his own efforts at theologizing.

SYSTEMATIC THEOLOGY

TH 150 Introduction to Christian Doctrine 3 Units
A basic course introducing the student to the rudimentary tenants of the Evangelical Protestant Christian Church. Emphasis will be placed upon how and why the doctrinal statement of the Assemblies of God denomination came about.

TH 340 Systematic Theology I 3 Units
A study of the doctrines of God, His presence, attributes, trinity, creation, providence and miracles; and the doctrine of the inspiration of the Scripture, inerrancy and canonicity.

TH 341 Systematic Theology II 3 Units
A study of the doctrine that relate specifically to Jesus Christ and salvation. Some of these areas are Christology, the deity and incarnation of Christ, and salvation of sinful man, atonement and the application of the atonement. Other areas considered are Holy Spirit and Church.

TH 342 Theology of Mission 3 Units
This course is designed to challenge the student to understand the theology of mission from the standpoint of both its historical development and its modern day application. Beginning with an investigation of the varied theologies of notable missionaries across the years, the study continues with a review of the evolution of theologies vital to the today's mission.

TH 443 Pauline Theology 3 Units
The main themes of Paul's doctrine from the biblical theological perspective.

TH 446 Pneumatology 3 Units
Pneumatology includes a study of the person, offices and ministry of the Holy Spirit, with special attention to the baptism, gifts and fruit of the Spirit. The course also survey the modern Pentecostal Movement

- TH 447 Typology 3 Units
The tabernacle, priesthood, offerings and feasts of the Old Testament are studied as types and symbols of New Testament truth.
- TH 449 Eschatology 3 Units
A study of all relevant positions concerning the place of prophecy in biblical studies and theology.
- TH 455 Christian Apologetics 3 Units
A survey of the nature, objectives, and importance of Christian apologetics in the 20th century with particular emphasis on its application for Christian
- TH 456 Christian Ethics 3 Units
An inquiry of the object of ethical study from its historical background to the present time. Special emphasis upon an examination of the principles of Christian ethics pertaining to topics accepted for studying a contemporary context
- TH 458 Survey of Assemblies of God Doctrine 3 Units
An introduction to basic theological terminology and concepts, with special attention to the 16 Statement of fundamental Truths of the Assemblies of God.
- TH 459 A/G Constitution 3 Units
It includes a study of the constitution, Bylaws and policies of Assemblies of God with emphasis on the Statement of Fundamental truth along with the various position papers.
- TH 460 Hermeneutics 3 Units
A biblical investigation of the place of preaching in the church plus a study of sermon preparation and delivery. The student will be expected to develop a personal theology of preaching.
- TH 570 Modern Theology 3 Units

MINISTRY

PASTORAL MINISTRY

- PM 170 Basic Christian Practices 3 Units
Christian basics such as Bible reading, study, prayer, fasting, guidance, etc., will be studied to help build the personal spiritual life of the Christian.
- PM 361 Evangelism 3 Units
An inquiry into the nature of the Church in relation to the "Great Commission". To study the essence of the New Testament message and the role of leadership in evangelism.
- PM 362 Church Planting & Growth 3 Units
The course covers the Biblical patterns for procedures, methods, and strategies necessary for church growth. It includes ways to overcome cultural barriers. Attention is given to the revitalization of local church that has experienced stagnation or decline.
- PM 440 Divine Healing I 3 units
Learn how to receive and minister God's healing power. This course lays a solid Word foundation that will release faith for effectively receiving or ministering healing. Presents the ministry of Jesus and the apostles as a pattern for healing today.

- PM 441 Divine Healing II 3 units
Continuation of PM 441.
- PM 460 The Pastoral Ministry 3 Units
A course designed for perspective pastors, to help them understand and solve the personal problems and religious perplexities of their church members. Consideration of personality abnormalities and professional referral.
- PM 461 Methods of Evangelism 3 Units
A study into the various forms of personal and mass evangelism such as personal witness, small group, cell group, mass meeting, media, etc. The student may be required to become involved in some form of evangelism during the term.
- PM 462 Advanced Church Planting and Growth 3 Units
A continuing course of Church Planting and Growth with special emphasis on methodology how to accomplish demographic studies, identify target groups, develop programs for church growth, and initiate cell group outreach.
- PM 464 Pastoral Counseling 3 Units
The theories, principles and techniques of counseling as applied to Christian ministry. Attention will be given to various types of pastoral counseling as related to specific counseling situation.
- PM 465 Church Planning and Administration 3 Units
An examination of church organizational structure. Emphasis is upon planning and evaluating local church ministries. Consideration is also given to the church budget and to principles of parliamentary procedures as they apply to church business sessions and other meetings.
- PM 466 Liturgy 3 Units
A study of the Christian liturgical foundation and practices. Attention will be given to many of the liturgical forms of worship on the basis of biblical, historical, and theological perspectives, and liturgical application will be possible to students.
- PM 467 Introduction to Church Music 3 Units
A study of the Christian music ministry used in evangelization including its fundamental forma, principles, and methods in a theoretical perspective. In a Practical perspective, this course deals with planning, preparing, and progressing music worships for evangelization as a team ministry, and the significance of music contextualization mission fields.
- PM 468 Church Music and Worship 3 Units
This course deals with and intensive study of the theological foundations for corporate worship from the Pentecostal perspective. Discussion of the role of music in the worship.
- PM 473 Practical Homiletics I 3 Units
This course includes a study of the great expository preachers of the past, and organization and building of expository sermons with a view of development of the fundamentals of expository thinking and preaching. Student will be expected to write and deliver at least two sermons before a group.
- PM 474 Practical Homiletics II 3 Units
- PM 475 Spiritual Warfare 3 Units
A study of the biblical teachings concerning the purposes and tactics of the spirits of darkness and the strategies and resources to combat them. This is a Bible theology course, therefore, major

engagement with the scripture is required in the course.

PM 476 Prayer & Prophecy 3 Units

PM 477 Pastoral Leadership 3 Units

An introduction to the theory and practices of Leadership including the discussion of transmission of vision goal setting, time management, exercising authority appropriately for various type situations and follower, working with volunteers, delegation of authority and responsibility, and conflict management.,

PM 478 Spiritual Leadership 3 Units

PM 479 Pastoral Internship 3 Units

Supervised work of at least ten weeks duration that has been approved previously by the college supervisor. A comprehensive journal of activities is required of each intern and written evaluation by the intern and onsite supervisor. Check for particular requirements of each internship. Current internships are Intercultural Ministry Internship. Other internships may be developed.

PM 481 Church Sacred & Ceremony 3 Units

YOUTH MINISTRY

YM 360 Introduction to Youth Ministry 3 Units

The course prepares the student for ministries in the local church with junior high, senior high, and college level youth. It aims at the development of a program suited to the needs of young people in the areas of worship, Biblical education, fellowship, and outreach.

YM 460 Advanced Youth Ministry 3 Units

An advanced course in youth ministry skills. The development of creative programs, activities, and special events; promotion and financing; evaluating the youth program; interrelation with para-church organizations; and special problems in counseling teenagers will also be discussed. The structure of the Assemblies of God youth ministries, programs, and materials available on the sectional, district, and national levels will be included.

YM 461 Youth Evangelism & Discipleship 3 Units

The emphasis of this course will be upon evangelizing teenagers in the inner-city. Students will review various youth evangelistic programs, outreach and mission activities, drama, discipleship and Sunday school programs. Students will also be required to memorize key scriptures for evangelism.

YM 466 Worship in Youth 3 Units

This course deals with an intensive study of worship in youth ministry. Introduction to Biblical basis of worship, a practical application of song leading skills in youth worship.

WORLD MISSION

WM 360 Introduction to Missions 3 Units

A study of how the New Testament message is communicated cross-culturally and new calling of the Great Commission.

WM 460 Advanced Missions 3 Units

The continuing course of Introduction to Missions with special emphasis on methodology and the

Pentecostal thrust into the missions.

WM 461 Evangelism & Discipleship 3 Units
A study of the total church program of evangelism, including personal evangelism and follow-up ministry. Attention is given to the Biblical foundation of various types of evangelism with memorization of important Scriptures. The training of lay people in evangelism and discipleship is emphasized.

WM 462 Biblical Basic of Mission I (Old Testament) 3 Units
This course is designed to provide a steady of the biblical basis for the worldwide missionary effort so vital to mission today. Following a brief introduction to the present day need for mission, a detailed study of the major Old Testament texts and events that provide the basis for an understanding God's universal redemptive purpose is presented.

WM 463 Biblical Basic of Mission II (New Testament) 3 Units
This course is designed to continue a study of the biblical basis. Following a brief introduction to God's universal redemptive purpose found in the Old Testament, a detailed study of the major New Testament texts and events that call for a vigorous missionary endeavor today is presented.

WM 467 Sociology of Mission 3 Units
This course considers necessary qualifications and training for missionary appointment. The study also includes a review of the relationship of the missionary society. Further, it views personal, family, cultural, and social problems of the field.

WM 475-478 Area Studies 3 Units
These are area studies dealing with current world missions in the areas where missionaries work. Each country is studied from the standpoint of geography, history, religion, politics, economy and missionary history, but with a focus on present involvement.

WM 475 Asia

WM 476 Europe and Middle East

WM 477 Africa

WM 478 Latin America

WM 479 Short-term Missionary Internship 3 Units
A special course designed for Missionary journeymen. The program will combine field work under local supervision and written work to be submitted to the professor by mail.

CHRISTIAN EDUCATION

CE 360 Introduction to Christian Education 3 Units
This course is a comprehensive survey of the educational work of the church. A study is made for the organization, administration, teaching personnel, and curricular materials.

CE 460 Advanced Christian Education 3 Units
Continuing course of Christian Education with special emphasis upon curriculum development for the various age groups in the church, and teaching the students the various methods.

CE 461 Methods & Principles of Teaching 3 Units

An in-depth study of the teaching learning process with primary emphasis on creative, effective methods to develop quality teaching. Creative Bible study methods and leading Bible study groups are included.

CE 469 Sunday School Ministry 3 Units

A study of the Sunday School with particular emphasis on its place in the church's contemporary ministry of Bible study and outreach.

CE 471 Children Education 3 Units

The course prepares the student for local children's church ministries both educational and evangelistic. It aims the development of a comprehensive program suited to the needs of various age levels and gives special attention to educational

CE 473 Adult Education 3 Units

The course prepares the student for ministries to the local church. It aims at the development of a comprehensive program suited to the needs of all adults including college age, singles, and other adults.

CE 480 Small Group & Discipleship Training 3 Units

A study of foundations, principles, theories, and methods of discipleship and training. Through theoretical studies and practical applications. This course expands the equipping ministry to equip the believers to be ministers. This is a biblical, theological course, therefore, major engagement with the scripture is required in this course.

BIBLICAL LANGUAGE

BL 480 Hebrew I 3 Units

A basic study of Biblical Hebrew with special attention to vocabulary, grammar and syntax.

BL 481 Hebrew II 3 Units

Completion of Hebrew grammar and additional vocabulary will be studied as well as some reading directly from the original Hebrew.

BL 485 Greek I 3 Units

A basic study of Biblical Greek with special attention to vocabulary, grammar and syntax.

BL 486 Greek II 3 Units

Completion of Greek grammar and additional vocabulary will be studied as well as some reading directly from the original Greek.

2. MASTER (M.A./M.Div.) PROGRAM

Church History

HI 539 History of the Bible 4 Units

The course will include a study of the historical development of the versions. A special emphasis will also given to the formation of the English Bible from KJV to modern versions.

HI 545 Church History I(Early Church History) 4 Units

The relationship of the Christian Gospel to the thought structures of the ancient western civilization. Primary emphasis upon institutions, cultures, and doctrines.

HI 546 Church History II(Reformation History) 4 Units
A study of the basic interpretations of the Reformation through the writings of important historians and an examination of basic bibliography for Reformation research.

HI 544 Church History III(Modern History) 4 Units

HI 547 History of Christian Doctrine I 4 Units
An introduction to the theological and historical study of individual theologians and schools of theological thought from the early church to pre-Reformation era.

HI 548 History of Christian Doctrine II 4 Units
An introduction to the theological and historical study of individual theologians and schools of theological thought from the Reformation to present days.

HI 549 History of Mission 4 Units
This course is a study of the methods, principles, aims, and progress of apostolic missions. Attention is given to the various periods of the missionary endeavor through the rise of Islam, the Reformation, William Carey, and the period of modern missions.

HI 553 Assemblies of God History & Polity 4 Units

Old Testament

OT 501 Study of the Pentateuch 4 Units
Each of the five books is studied in relation to the Old Testament history and the Divine plan. Factual content is stressed and detailed study is given to selected portions.

OT 502 Study of Historical Books 4 Units
Joshua through Esther giving special attention to the leading characters in the books. Attention is also given to the cultures that existed in the land of Canaan and how these cultures are related to the nation of Israel.

OT 503 Study of Wisdom Literature 4 Units
An analysis of Job, Proverbs, Ecclesiastes, and the Song of Solomon with special emphasis on their practical application to today's life and thought.

OT 505 Study of Major Prophets 4 Units
A careful consideration of the message and historical context of the Major Prophets, Isaiah, Jeremiah includes Lamentations and Ezekiel, with special emphasis upon how their words are used in the New Testament, especially as related to fulfillment of Prophecy and eschatology.

OT 506 Study of Daniel 4 Units
An analysis of Daniel with special emphasis on their fulfillment in the New Testament.

OT 507 Study of Minor Prophets 4 Units
A careful consideration of the message and historical context of the Minor Prophets, Hosea through Malachi, with special emphasis upon how their words are used in the New Testament, especially as related to fulfillment of Prophecy and eschatology.

OT 510 Introduction to Old Testament 4 Units
A survey of the Old Testament in the context of the history, geography and culture of Old

Testament times. The chief events, characters, and teachings of each book are studied in relation to their place in the ongoing revelation of God's plan.

OT 601 Study of Genesis 4 Units

A study of the great personalities, events and theological themes from the book of Genesis with special emphasis on ways to convey these themes homiletically.

OT 604 Study of Psalms 4 Units

A survey of the book of Psalms as a guide to worship and praise as well as a wealth of prophetic truth and preaching material. Special emphasis will be given to ways of conveying the book's contents homiletically.

OT 605 Study of Isaiah 4 Units

Analytical treatment of the book of Isaiah, including its history, main ideas and thought, and a detailed verse by verse study of the selected portions.

OT 606 Study of Jeremiah and Lamentations 4 Units

An exposition study of the books of Jeremiah and Lamentations. Special attention is placed on the historical context, the life of Jeremiah, and the theological themes of both books.

OT 607 Study of Ezekiel and Daniel 4 Units

Ezekiel, the prophet of Israel's apostasy, is studied to show the student God's great plan for the salvation of His people. The prophecies of Daniel, his visions, and foretelling of the "times of the Gentiles" are studied.

OT 610 Old Testament Backgrounds 4 Units

A survey of cultural environment and geographical setting in which the major movements and events of the Old Testament took place. Reading assignments and lectures will cover the history and geography of the ancient Near East, with some investigation of manners and customs as revealed by archaeological discoveries.

OT 611 Old Testament Studies I 4 Units

A generalized study of major critical issues encountered in the Pentateuch and Historical books.

OT 612 Old Testament Studies II 4 Units

A generalized Study of major critical issues encountered in the Wisdom Literature and Prophets.

OT 613 Old Testament Theology 4 Units

A study of important theological concepts in the Old Testament focusing on their orthodox understanding in light of their ancient environment. The course will also seek to develop a basic methodology which will guide the students in their own efforts at theologizing.

OT 614 Biblical Archaeology 4 Units

This course will introduce the student to the more important archaeological discoveries in the lands of the Bible. These findings in remarkable ways enable the archaeologist to add to our knowledge of ancient history and to visualize more accurately the anthropological customs and living patterns of people mentioned in the Scripture. In certain specific cases, there is direct confirmation of details contained in the Biblical records, acquainting the students with the potential of Biblical archaeology to illuminate the text of the Bible so as to understand it better as well as to confirm and defend the accuracy of the text.

OT 618 Israel Seminar 4 units
A study tour where students visit the Holy Land and explore its geography and biblical sites.

New Testament

NT 510 Introduction to N.T 4 Units
A survey of the New Testament in the context of history, Judaism and culture of its times, including the intertestamental period, Judaism in the time Christ, the ministry of Jesus, and the apostolic church. The chief events, characters, and teachings of each book are studied in relation to the ongoing revelation of God's plan.

NT 520 Study of the Synoptic Gospels 4 Units
A thorough study of Mark, Matthew and Luke, aiming at mystery of factual content and structure of the books, with emphasis on the person and work of Christ. Prerequisite :

NT 521 Gospel and Epistles of John 4 Units
This is an analytical and exegetical treatment of the gospel and the epistles of John.

NT 522 Study of the Book of Acts 3 Units
A thorough study of the factual content of the book, with emphasis on the work of the Holy Spirit in the origin and growth of the early church. The journeys of Paul shown in relation to his epistles.

NT 523 Study of Romans and Galatians 4 Units
A detailed study of Romans and Galatians, giving special attention to the background of each book, instruction and doctrinal teaching.

NT 524 Study of Corinthians 4 Units
A Detailed analysis and exposition of First and Second Corinthians. Special attention is given to the background devotional and doctrinal aspects of each books, and relevant application made to church life today.

NT 525 Study of Prison Epistles 4 Units
An analytical and expository study of Philemon, Colossians, Ephesians, and Philippians in terms of structure and content with particular emphasis given to the relation of Christ to the truth.

NT 526 Study of I & II Thessalonians 4 Units
Historical background and exposition of First and Second Thessalonians with special emphasis on the distinctive teachings of the books.

NT 527 Study of Pastoral Epistles 4 Units
A careful study of the epistles of First & Second Timothy and Titus to explain the instructions Paul gave to ministers concerning governing the body of Christ.

NT 528 Study of Hebrews 4 Units
A detailed study of the book of Hebrews, emphasizing the supremacy of Jesus Christ and the perfect fulfillment of God's total plan revealed to mankind.

NT 529 Study of Peters, James, & Jude 4 Units
Historical background and exposition of the epistles of Peter, James, and Jude.

NT 530 Study of Revelation 4 Units

A thorough study of Revelation in which students are exposed to all the existing views on revelation, but with a study in depth in accordance with futuristics and premillennial interpretation.

NT 621 Advanced Study of Gospel of John 4 Units

A study of fourth Gospel with special emphasis on the Logos concept, John's addition to biblical chronology, and his teachings in relation to the Synoptic Gospels.

NT 624 Advanced Study of Corinthian Letter 4 Units

A detailed analysis and exposition of First and Second Corinthians. Special attention is given to the background, devotional and doctrinal aspects of each book, and relevant application to church life today.

NT 629 Advanced Study of Revelation/Daniel 4 Units

An in-depth study of Daniel must be made in light of the book's prophetic fulfillment in the New Testament, especially revelation. Thus, Daniel and Revelation will be studied as a unit to give

NT 630 New Testament Backgrounds 4 Units

An investigation of the Jewish and Hellenistic backgrounds of the New Testament world, of Jesus, and of the early church. Emphasis will be placed upon the influence these factors had upon the New Testament documents. Greater understanding of Biblical prophecy.

NT 631 New Testament Studies I 4 Units

A generalized study of major critical issues encountered in the Gospels and the General Epistles including Hebrew and Revelation.

NT 632 New Testament Studies II 4 Units

A generalized study of major critical issues encountered in Acts and the Pauline Epistles.

NT 633 New Testament Theology 4 Units

A study of important theological concepts in the New Testament focusing on the orthodox understanding of major doctrines in light of their first century environment. The course seeks to develop a basic methodology which guides the student in his own efforts at theologizing.

NT 634 Christology of the New Testament 4 Units

The works and person of Christ according to the New Testament. A special attention will be given to the Messianic passages in the Old Testament. The analytical and expositional study of Christ throughout the entire New Testament books. The analytical and expositional study of Christ throughout the entire New Testament books.

SYSTEMATIC THEOLOGY

TH 530 Introduction to Christian Doctrine 4 Units

A basic course introducing the student to the rudimentary tenants of the Evangelical Protestant Christian Church. Emphasis will be placed upon how and why the doctrinal statement of the Assemblies of God denomination came about.

TH 540 Systematic Theology I 4 Units

A study of the doctrines of God, His presence, attributes, trinity, creation, providence and miracles; and the doctrine of the inspiration of the Scripture, inerrancy and canonicity.

TH 541 Systematic Theology II 4 Units

A study of the doctrine that relate specifically to Jesus Christ and salvation. Some of these areas are Christology, the deity and incarnation of Christ, and salvation of sinful man, atonement and the application of the atonement. Other areas considered are Holy Spirit and Church.

TH 542 Theology of Mission

4 Units

This course is designed to challenge the student to understand the theology of mission from the standpoint of both its historical development and its modern day application. Beginning with an investigation of the varied theologies of notable missionaries across the years, the study continues with a review of the evolution of theologies vital to the today's mission.

TH 546 Pneumatology

4 Units

Pneumatology includes a study of the person, offices and ministry of the Holy Spirit, with special attention to the baptism, gifts and fruit of the Spirit. The course also survey the modern Pentecostal Movement

TH 547 Typology

4 Units

The tabernacle, priesthood, offerings and feasts of the Old Testament are studied as types and symbols of New Testament truth.

TH 549 Eschatology

4 Units

A study of all relevant positions concerning the place of prophecy in biblical studies and theology.

TH 555 Christian Apologetics

4 Units

A survey of the nature, objectives, and importance of Christian apologetics in the 20th century with particular emphasis on its application for Christian

TH 556 Christian Ethics

4 Units

An inquiry of the object of ethical study from its historical background to the present time. Special emphasis upon an examination of the principles of Christian ethics pertaining to topics accepted for studying a contemporary context

TH 558 Survey of Assemblies of God Doctrine

4 Units

An introduction to basic theological terminology and concepts, with special attention to the 16 Statement of fundamental Truths of the Assemblies of God.

TH 560 Hermeneutics.

4 Units

A study of basics biblical interpretation skills and an introduction to the theological issues of biblical interpretation.

TH 570 Modern Theology.

TH 643 Pauline Theology

4 Units

The main themes of Paul's doctrine from the biblical theological perspective.

TH 648 The Doctrine of Inspiration

4 Units

The history of the doctrine, the scriptural evidence for verbal and plenary inspiration and a refutation of all important denials of the infallibility of the Scriptures.

TH 652 Contemporary Theology

4 Units

An advanced examination into specific aspects of contemporary theology and individual contemporary theologians of various schools and orientation.

MINISTRY

PASTORAL MINISTRY

- PM 560 The Pastoral Ministry 4 Units
A course designed for perspective pastors, to help them understand and solve the personal problems and religious perplexities of their church members. Consideration of personality abnormalities and professional referral.
- PM 561 Methods of Evangelism 4 Units
A study into the various forms of personal and mass evangelism such as personal witness, small group, cell group, mass meeting, media, etc. The student may be required to become involved in some form of evangelism during the term.
- PM 562 Advanced Church Planting and Growth 4 Units
A continuing course of Church Planting and Growth with special emphasis on methodology how to accomplish demographic studies, identify target groups, develop programs for church growth, and initiate cell group outreach.
- PM 566 Liturgy 4 Units
A study of the Christian liturgical foundation and practices. Attention will be given to many of the liturgical forms of worship on the basis of biblical, historical, and theological perspectives, and liturgical application will be possible to students.
- PM 567 Introduction to Church Music 4 Units
A study of the Christian music ministry used in evangelization including its fundamental forma, principles, and methods in a theoretical perspective. In a Practical perspective, this course deals with planning, preparing, and progressing music worships for evangelization as a team ministry, and the significance of music contextualization mission fields.
- PM 568 Advanced Church Music and Worship 4 Units
A practical course on how a Christian worker or pastor can lead large groups in singing and worship. The student will be expected to lead group worship in class.
- PM 573 Practical Homiletics I 4 Units
This course includes a study of the great expository preachers of the past, and organization and building of expository sermons with a view of development of the fundamentals of expository thinking and preaching. Student will be expected to write and deliver at least two sermons before a group.
- PM 574 Practical Homiletics II 4 Units
- PM 575 Spiritual Warfare 4 Units
A study of the biblical teachings concerning the purposes and tactics of the spirits of darkness and the strategies and resources to combat them. This is a Bible theology course, therefore, major engagement with the scripture is required in the course.
- PM 576 Prayer & Prophecy 4 Units
- PM 577 Pastoral Leadership 4 Units
An introduction to the theory and practices of Leadership including the discussion of transmission of

vision goal setting, time management, exercising authority appropriately for various type situations and follower, working with volunteers, delegation of authority and responsibility, and conflict management.,

PM 578 Spiritual Leadership 4 Units

PM 579 Pastoral Internship 4 Units

Supervised work of at least ten weeks duration that has been approved previously by the college supervisor. A comprehensive journal of activities is required of each intern and written evaluation by the intern and onsite supervisor. Check for particular requirements of each internship. Current internships are Intercultural Ministry Internship. Other internships may be developed.

PM 581 Church Sacred & Ceremony 4 Units

PM 664 Advanced Pastoral Counseling 4 Units
Continuing course of Pastoral Counseling with special emphasis on the practices of pastoral counseling, crisis counseling and family ministry programs.

PM 665 Advanced Church Planning and Administration 4 Units
How a pastor deals with various agencies outside the church such as Social Worker, IRS, City, and Planning Commissions for zoning. Special discussion about when a pastor can handle problems himself and when he needs legal or professional counsel.

PM 671 Urban Ministry 4 Units
This is an introductory course in the problems of inner-city ministries. This course will deal with overcoming racial and language barriers and will emphasize ministry strategies.

PM 678 Spiritual Foundations 4 Units
Spiritual basics such as prayer fasting, guidance, deliverance, etc., will be studied in relation to the ministry of the pastor.

YOUTH MINISTRY

YM 560 Advanced Youth Ministry 4 Units
An advanced course in youth ministry skills. The development of creative programs, activities, and special events; promotion and financing; evaluating the youth program; interrelation with para-church organizations; and special problems in counseling teenagers will also be discussed. The structure of the Assemblies of God youth ministries, programs, and materials available on the sectional, district, and national levels will be included.

YM 561 Youth Evangelism & Discipleship 4 Units
The emphasis of this course will be upon evangelizing teenagers in the inner-city. Students will review various youth evangelistic programs, outreach and mission activities, drama, discipleship and Sunday school programs. Students will also be required to memorize key scriptures for evangelism.

YM 566 Worship in Youth 4 Units

This course deals with an intensive study of worship in youth ministry. Introduction to Biblical basis of worship, a practical application of song leading skills in youth worship.

YM 677 Special Youth Activities 4 Units

A study of philosophy, objectives, administration, and method of camp and retreat activities. Type of camping and retreats, training of leadership, program planning, recreational activities, and organizational principles will be covered.

YM 678 Youth Ministry Practicum 4 Units

The practical application of acquired skills in youth ministry. The student will observe a working professional and participate in an expanding level of responsibility.

YM 679 Youth Ministry Internship 4 Units.

Supervised work in youth ministry of at least eight weeks in duration that has previously been approved by the college. A comprehensive journal and evaluation by the supervisor are required.

WORLD MISSION

WM 560 Advanced Missions 4 Units

The continuing course of Introduction to Missions with special emphasis on methodology and the Pentecostal thrust into the missions.

WM 561 Evangelism & Discipleship 4 Units

A study of the total church program of evangelism, including personal evangelism and follow-up ministry. Attention is given to the Biblical foundation of various types of evangelism with memorization of important Scriptures. The training of lay people in evangelism and discipleship is emphasized.

WM 562 Biblical Basic of Mission I (Old Testament) 4 Units

This course is designed to provide a steady of the biblical basis for the worldwide missionary effort so vital to mission today. Following a brief introduction to the present day need for mission, a detailed study of the major Old Testament texts and events that provide the basis for an understanding God's universal redemptive purpose is presented.

WM 563 Biblical Basic of Mission II (New Testament) 4 Units

This course is designed to continue a study of the biblical basis. Following a brief introduction to God's universal redemptive purpose found in the Old Testament, a detailed study of the major New Testament texts and events that call for a vigorous missionary endeavor today is presented.

WM 567 Sociology of Mission 4 Units

This course considers necessary qualifications and training for missionary appointment. The study also includes a review of the relationship of the missionary society. Further, it views personal, family, cultural, and social problems of the field.

WM 575-578 Area Studies 4 Units

These are area studies dealing with current world missions in the areas where missionaries work. Each country is studied from the standpoint of geography, history, religion, politics, economy and missionary history, but with a focus on present involvement.

WM 575 Asia

WM 576 Europe and Middle East

WM 577 Africa

WM 578 Latin America

- WM 579 Short-term Missionary Internship 4 Units
A special course designed for Missionary journeymen. The program will combine field work under local supervision and written work to be submitted to the professor by mail.
- WM 664 Missionary Principles and Practice 4 Units
This course introduces the student to modern methods in missions. It includes a study of the missionary policies and practices from the perspective of the Bible. Central to the course is a review of the indigenous principle in developing, governing, supporting, and perpetuating the church in the mission field.
- WM 665 The Local Church and World Mission 4 Units
Designed to integrate principles of cross-cultural communication and theology and strategy of missions within a total conceptual framework to aid the local church in mission involvement.
- WM 668 Mission Anthropology 4 Units
Introduction to cultural anthropology with special attention to the application of anthropological perspectives to Christian Mission.
- WM 669 Spiritual Conflicts and Counseling 4 Units
A study of the conflict between the kingdom of darkness and the kingdom of light with an emphasis on the authority, power, protection as well as the vulnerability of the believer. The techniques of counseling the spiritually afflicted are also considered.

CHRISTIAN EDUCATION

- CE 560 Advanced Christian Education 4 Units
Continuing course of Christian Education with special emphasis upon curriculum development for the various age groups in the church, and teaching the students the various methods.
- CE 561 Methods & Principles of Teaching 4 Units
An in-depth study of the teaching learning process with primary emphasis on creative, effective methods to develop quality teaching. Creative Bible study methods and leading Bible study groups are included.
- CE 569 Sunday School Ministry 4 Units
A study of the Sunday School with particular emphasis on its place in the church's contemporary ministry of Bible study and outreach.
- CE 571 Children Education 4 Units
The course prepares the student for local children's church ministries both educational and evangelistic. It aims the development of a comprehensive program suited to the needs of various age levels and gives special attention to educational
- CE 573 Adult Education 4 Units
The course prepares the student for ministries to the local church. It aims at the development of a comprehensive program suited to the needs of all adults including college age, singles, and other adults.
- CE 580 Discipleship & Training 4 Units
A study of foundations, principles, theories, and methods of discipleship and training. Through theoretical studies and practical applications. This course expands the equipping ministry to equip the believers to be ministers. This is a biblical, theological course, therefore, major engagement with the scripture is required

in this course.

CE 661 Advanced Methods & Principles of Teaching 4 Units

An advanced study for the principles of teaching, with further investigation into and application of the principles presented in the introductory course.

CE 675 Women in Christian Ministry 4 Units

An investigation of the role of women in ministry and leadership in the light of Scripture and current trends. Assessment of role expectancies and role relationships.

CE 676 Ministry to Single Adults 4 Units

Investigation of single adult ministries in the context of the local church. Emphasis in the development of an effective single adult ministry. Various proven and experimental models of single adult ministries will be examined.

CHRISTIAN COUNSELING

CC 511 Principles and Practice of Counseling 4 Units

The basic skills necessary for the development of counseling skill are presented with emphasis upon the foundational presuppositions underlying the task of counseling and integration with Biblical perspective.

CC 512 Pastoral Counseling 4 Units

This course equips students with advanced relationship skills that help people understand physical, spiritual, emotional and moral issues in their lives. Pastoral counseling approaches that promote spiritual growth of congregation, dual role of pastor-counselor, ministry boundaries and proper referral service will be explored. Emphasis is on the pastor's identity and work as care giver and as leader of a caring community of faith.

CC 513 Psychopathological Issue in Counseling 4 Units

This course is a study of full range of mental disorders identified within current diagnostic systems. Therapeutic approach is examined from the perspective of Christian world view.

CC 514 Cross Cultural Counseling 4 Units

A consideration of the impact of social and cultural factors upon the utilization and dynamics of counseling and caring ministry. Cross-cultural counseling techniques and principles will be studied with emphasis in developing cultural sensitivity in the therapeutic process.

CC 515 Integration of Theology & Psychology 4 Units

This course will explore models of integrating social science with insights from Scripture, the history of the Church, and the experiences of contemporary Christians involved in the helping professions. Students will be exposed to a wide range of models of integration.

CC 564 Child and Adolescent Counseling 4 Units

A study of the literature and practice of counseling with children and adolescents. The course provides an overview of various approaches to children and adolescents counseling. This course requires at least one child or adolescent case to apply counseling techniques.

CC 674 Marriage and Family Counseling 4 Units

An overview of marriage and family counseling issues relating to the content and process of counseling. Topics include a biblical review of marriage and relationships, gender differences, communication, conflict, divorce counseling, spouse abuse, in-law problems, and step-families.

CC 675 Ethical and Legal Issues in Christian Counseling 4 Units

A study and discussion of the ethics of counseling with an emphasis on the American Association of Christian Counselors (AACC), the Christian Association of Psychological Studies (CAPS), and the American Psychological Association (APA)'s Code of Ethics, guidelines, and laws. The challenge to integrate a professional, Christian, and personal ethical code is discussed.

CC 677 Grief Counseling 4 Units

The nature of human suffering, the problem of theodicy, the meaning of pain, the mystery of healing, and the discovery of hope will be theological and experiential themes central to the course. Grief, pain, loss, separation, death and dying—the major cries of life—will be explored experientially, psychologically and culturally.

CC 678 Spiritual Formation for Counseling 4 Units

This course is intended to enhance students' awareness of the process of spiritual and psychological growth in counseling. Students will work on their own spiritual and psychological growth as well as integrate both in counseling with clients.

3. DOCTORAL PROGRAM

In addition to the courses listed under specific disciplines above, students in the doctoral course may register for the following types of studies under the guidance of qualified faculty approved by CTS.

DM 710 (4) - Research clinic I 4 Units

This course helps students understand the basic elements of D. Min dissertation and design a proposal for the dissertation

DM 711 (4) - Research clinic II 4 Units

This course helps students understand the basic elements of D. Min dissertation and design a proposal for the dissertation

DM 731 (4) - Theology of Ministry 4 Units

This course is designed to provide a foundational theology for pastoral ministry with result that students may reflect, evaluate, and improve a variety of pastoral activities and ministry with renewed pastoral values and goals.

DM 720 (4) - Foundation and Growth of Pentecostalism 4 Units

This course studies and appraises dynamics of the early Pentecostal movement, the nature of the significant changes that have occurred, and what it may look like in the twenty-first century.

DM 741 (4) - Pastoral Leadership 4 Units

This course introduces and examines major theories and models of pastoral leadership to improve and enhance students' leadership for pastoral ministry. It helps students identify their strengths and weakness as a leader, and improve their leadership for effective ministry.

DM 742 (4) - Trends in Preaching and Teaching 4 Units

This course is designed to help student research a variety of issues and developments in

contemporary preaching and teaching. This course offers students an opportunity to assess preaching and teaching from historical, homiletical, and educational perspectives and to interact with new creative preaching and teaching styles that have been advanced in recent years by preachers and educators.

DM 743 (4) - Effective Discipleship

4 Units

Students address the need for developing a philosophy of ministry that focuses on building Jesus-followers within the context of small groups. Consideration is given to strategies for designing a disciple-building environment that can be used in church and parachurch ministries. Balanced discipleship building will be a dominant principle and both personal and corporate discipleship will be taken into account.

DM 750 (4) - Theology of Mission

4 Units

An advanced examination of the biblical and theological foundations of mission, encompassing the mission of God expressed in his relationship with his people, the mission of Jesus Christ, and the mission of the Church from Pentecost onward. This course also examines various modern theologies of mission from the evangelical perspective.

DM790 Professional Dissertation Project (6 credits)

This course helps students to write a doctoral-level project for ministry under a supervision of an individual advisor.

DM 795-798 Dissertation Continuation I-IV (1 credit each)\

This course is for students who did not complete the dissertation project in a year after registering

4. DISTANCE LEARNING

CTS offers Distance Learning to the courses of Bachelor of Arts in Religion, Master of Arts in Christian Counseling , and Master of Divinity. Those students who may be interested in Distance Learning should read the following information:

For Students enrolled in DISTANCE LEARNING:

The school will provide distance learning classes for which students have enrolled within seven days after the school accepts the student for admission.

The student shall have the right to cancel the agreement and receive a full refund pursuant to section 71750 before the first lesson and materials are received. Cancellation is effective on the date written when the notice of cancellation is sent. The school shall make the refund pursuant to section 71750. If the institution sent the lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student's return of the materials.

The school shall transmit all of the lessons and other materials to the student if the student: A) has fully paid for the educational program; and B) after having received the first lesson and initial materials, requests in writing that all of the material be sent.

If the school transmits the balance of the material as the student requests, the school shall remain obligated to provide the other educational services it agreed to provide, such as responses to student inquiries, student and faculty interaction, and evaluation and comment on lessons submitted by the student, but shall not be obligated to pay any refund after all of the lessons and material are transmitted.

Distance Education Programs and course work will not be offered in real time.

X. ADMINISTRATION AND FACULTY MEMBERS

1. Board of Directors

Chairman of the Board: Rev. Samuel K. Kim

Secretary: Rev. Sangeun Shim

Treasurer: Rev. Ho Jun An

Director(s): Rev. Yong Ung Ji, Rev. Jaesun Lee, Rev. Kyung Hee Park

2. Administrative Officers

President: Dr. Yong Ung Ji

Dean of Academic Affairs: Dr. Chang Su Eim

Director of Student Affairs: Dr. Seungil Hwang

Director of Admissions and Records: Mr. Chan Seok Seo

Director of Library Services: Mr. James Lim

3. Faculty

Program Directors

B.A in Religion Program: Rev. Shin Seung Kang (Ph.D Cand.)

M.A in Christian Counseling Program: Sang Cheon Park

M.Div. Program: Chang Su Eim

D.Min Program: Yong Ung Ji

4. Faculty Committee

Faculty Members

Rev. Yong Ung Ji (D.Th.)

Rev. Chang Su Eim (D.Min.)

Rev. Philip Kwon (D.Min.)
Rev. Kyungil Park (Th.M.)
Rev. Seung Chan Baeg (D.Min.)
Rev. Sang Eun Shim (D.Min Cand.)
Rev. Seungil Hwang (D.Min)
Rev. Sang Cheon Park (D.Min)
Rev. Shin Seung Kang (Ph.D Cand.)

NAME: Rev. Yong Ung Ji

DEGREES ATTAINED:

1. Degree: D.Th. (Hor.)
Year Granted: 2010
Institution: Solomon Univ.
Institution's Address: CA, U.S.A
2. Degree: M.P.S.
Year Granted: 1985
Institution: Presbyterian Univ.
Institution's Address: Seoul, Korea
3. Degree: BA
Year Granted: 1977
Institution: Hansei Univ.
Institution's Address: Seoul, Korea

FIELD(S) OF SPECIALIZATION

Theology / Ministry

NAME: Rev. Chang Su Eim

DEGREES ATTAINED:

1. Degree: D.Min.
Year Granted: 1999
Institution: Oral Roberts Univ.
Institution's Address: Oklahoma, U.S.A
2. Degree: M.Div.
Year Granted: 1993
Institution: Oral Roberts Univ.
Institution's Address: Oklahoma, U.S.A
3. Degree: M.Div.
Year Granted: 1992
Institution: Korean Foursquare Theological Seminary

Institution Address: Taejon, Korea

4. Degree: B.A.
Year Granted: 1987
Institution: Choong Nam National University
Institution Address: Taejon, Korea

FIELD(S) OF SPECIALIZATION

Christian Education / Biblical Literature

NAME: Rev. Philip Kwon

DEGREES ATTAINED

1. Degree: D. Min.
Year Granted: 1995
Institution: Cohen Theological Seminary
Institution's Address: CA, U.S.A.
2. Degree: M.Div.
Year Granted: 1991
Institution: Bethesda Theological Seminary
Institution's Address: CA, U.S.A.
3. Degree: B.A.
Year Granted: 1981
Institution: Dan Kook University
Institution Address: Seoul, Korea

FIELD(S) OF SPECIALIZATION

Practical Theology

NAME: Rev. Kyungil Park

DEGREES ATTAINED:

1. Degree: Th. M.
Year Granted: 1991
Institution: Dallas Theological Seminary
Institution's Address: TX, U.S.A.
2. Degree: M. Div.
Year Granted:
Institution: Liberty Baptist Theological Seminary
Institution Address: VA, U.S.A.
3. Degree: B.A.

Year Granted: 1984
Institution: Chongshin College
Institution Address: Seoul, Korea

FIELD(S) OF SPECIALIZATION
Theology / Biblical Language

NAME: Rev. Seung Chan Baeg

DEGREES ATTAINED:

1. Degree: D. Min.
Year Granted: 2013
Institution: Fuller Theological Seminary
Institution's Address: CA, U.S.A.
2. Degree: M.Div.
Year Granted: 1999
Institution: Chongshin Theological Seminary
Institution's Address: Seoul, Korea
3. Degree: B.A
Year Granted: 1993
Institution: Kyong Sung University
Institution's Address: Busan, Korea.

FIELD(S) OF SPECIALIZATION
Theology / Ministry

NAME: Rev. Sang Eun Shim

DEGREES ATTAINED:

1. Degree: D. Min.
Year Granted: Candidate
Institution: Talbot School of Theology
Institution's Address: CA, U.S.A.
2. Degree: M.Div.
Year Granted: 2001
Institution: Talbot School of Theology
Institution's Address: CA, U.S.A.
3. Degree: B.A.
Year Granted: 1996
Institution: Tokyo Christian University
Institution's Address: Tokyo, Japan

FIELD(S) OF SPECIALIZATION

Church History

NAME: Rev. Seungil Hwang

DEGREES ATTAINED:

1. Degree: D. Miss.
Year Granted: 2017
Institution: United Bible University & Seminary
Institution's Address: CA, U.S.A.
2. Degree: M.Div.
Year Granted: 2013
Institution: KAPC International Reformed University
Institution's Address: CA, U.S.A
3. Degree: B.A.
Year Granted: 2004
Institution: Sunchong Seoul Theological Seminary
Institution's Address: Seoul, Korea

FIELD(S) OF SPECIALIZATION

Missiology

NAME: Rev. Sang Cheon Park

DEGREES ATTAINED:

1. Degree: D. Min.
Year Granted: 2016
Institution: Midwestern Baptist Theological Seminary
Institution's Address: MO, U.S.A.
2. Degree: M.Div.
Year Granted: 2008
Institution: International Theological Seminary
Institution's Address: CA, U.S.A
3. Degree: M.Div.
Year Granted: 2002
Institution: Bethesda Theological Seminary
Institution's Address: CA, U.S.A
4. Degree: M.B.A.

Year Granted: 1985
Institution: Pacific State University
Institution's Address: CA, U.S.A

5. Degree: B.A.
Year Granted: 1983
Institution: Pacific State University
Institution's Address: CA, U.S.A.

FIELD(S) OF SPECIALIZATION
Christian Counseling

NAME: Rev. Shin Seung Kang

DEGREES ATTAINED:

1. Degree: Ph.D.(cand.)
Year Granted: NA
Institution: Midwestern Baptist Theological Seminary
Institution's Address: MO, U.S.A.
2. Degree: M.A.
Year Granted: 2015
Institution: Biola University
Institution's Address: CA, U.S.A
3. Degree: M.Div.
Year Granted: 2006
Institution: Korea Theological Seminary
Institution's Address: Cheonan, Korea
4. Degree: B.A.
Year Granted: 2003
Institution: Dong-A University
Institution's Address: Busan, Korea

FIELD(S) OF SPECIALIZATION
Biblical Literature / Sytematic Theology

XI. ACADEMIC CALENDER

Fall Quarter, 2017

Student Registration and Orientation	Aug. 21 - 24
Labor Day – Academic Holiday	Sep. 4
First Classes of the Fall Quarter	Sep. 5
Last day to add/drop classes	Sep. 14
Final examination	Nov. 6 – 9
Last day of classes of the Fall Quarter	Nov. 9
Spiritual Revival Services	Nov. 10 - 11
Thanksgiving Vacation	Nov. 13 -16
End of Quarter	Nov. 16

Winter Quarter, 2017

Student Registration and Orientation	Nov. 6 - 9
First Classes of the Winter Quarter	Nov. 27
Last day to add/drop classes	Dec. 7
Christmas & New Year Vacation	Dec. 25 - Jan. 4
Final examination	Feb. 12 - 15
Last day of classes of the Winter Quarter	Feb. 15
Spiritual Revival Services	Feb. 16 - 17
End of Quarter	Feb. 17

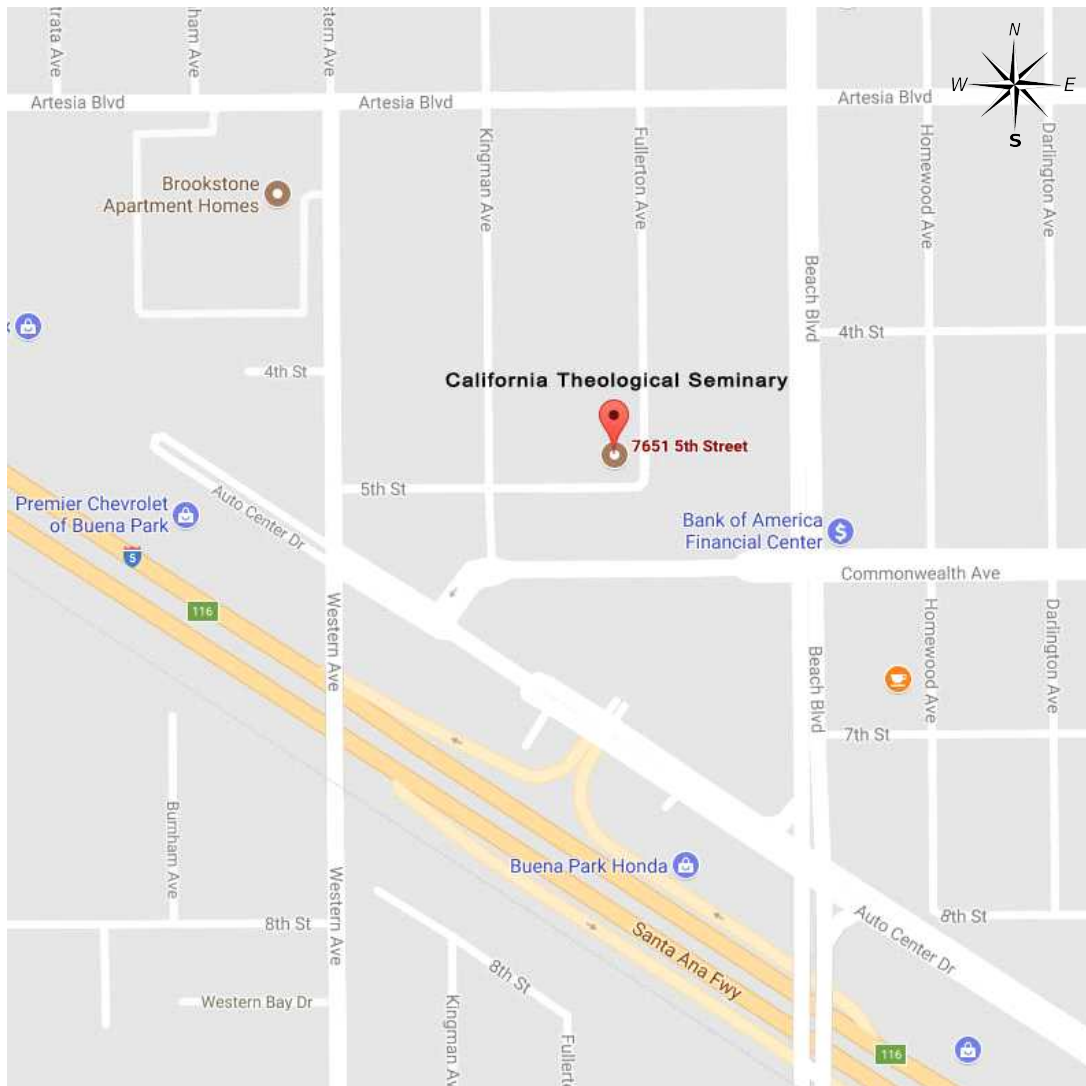
Spring Quarter, 2018

Student Registration and Orientation	Feb. 12 - 15
First Classes of the Spring Quarter	Mar. 5
Last day to add/drop classes	Mar. 15
Easter Vacation - Academic Holiday	Mar. 26 - 29
Final examination	May 14 - 17
Last day of classes of the Spring Quarter	May 17
Spiritual Revival Services	May. 18 - 19
End of Quarter	May 19
Graduation Day	June 10

Summer Quarter, 2018

Student Registration and Orientation	May. 14 - 17
First Classes of the Summer Quarter	June 4
Last day to add/drop classes	June 14
Independence Day - Academic Holiday	July 4
Final examination	Aug. 6 - 9
Last day of classes of the Summer Quarter	Aug. 9
End of Quarter	Aug. 9

XII. MAP AND DIRECTION



Directions

From Los Angeles

Take Fwy 5 S
Exit on Artesia Blvd.
Left turn on Artesia Blvd.
Right turn on Fullerton Ave.

From South of Buena Park

Take Fwy 5 N
Exit toward Beach Blvd.
Left turn on Auto Center Dr.
Right turn on Western Ave.
Right turn on 5th St.

From East of Buena Park

Take Fwy 91 W
Take Fwy 5 N
Exit toward Beach Blvd.
Left turn on Auto Center Dr.
Right turn on Western Ave.
Right turn on 5th St.

From West of Buena Park

Take Fwy 91 E
Exit on Knott Ave.
Left turn on Knott Ave.
Right turn on Orangethorpe Ave.
Left turn on Western Ave.
Right turn on 5th St.